



Agenda Date: 3/20/2007
Agenda Placement: 6L

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Britt Ferguson for Nancy Watt - County Executive Officer
Community Partnership Program
REPORT BY: Howard Siegel, Community Partnership Manager, 253-4621
SUBJECT: Resolution Amending the General Plan Update Steering Committee Bylaws

RECOMMENDATION

Community Partnership Manager requests adoption of a resolution amending the bylaws of the Napa County General Plan Update Steering Committee to change the starting time of the regular meetings from 2:00 PM to 1:00 PM.

EXECUTIVE SUMMARY

The Napa County General Plan Steering Committee (Committee) was created by the Board of Supervisors to assist County staff in drafting General Plan policies, goals and objectives. To provide more time for discussion and analysis and to better accommodate members' schedules, the Committee desires to change the starting time of its regular meetings from 2:00 pm to 1:00 pm on the last Wednesday of each month. The proposed resolution effects this change.

FISCAL IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

The Napa County General Plan Update Steering Committee (Committee) was created by the Board of Supervisors on May 10, 2005 to assist County staff in drafting General Plan policies, goals and objectives. The Committee presently holds its regularly scheduled meetings on the last Wednesday of every month, beginning at 2:00 pm. However, in recent months, several "special meetings" have been held beginning at 1:00 pm, a starting time that appears to work better for the Committee and the public. To provide more time for discussion and analysis and to better accommodate members' schedules, the Committee desires to change the time of its regular meetings from 2:00 pm to 1:00 pm on the last Wednesday of each month.

A change in the starting time of the regular meetings requires an amendment to the Committee's bylaws. Since the Committee is an advisory committee to the Board of Supervisors, only the Board can amend the Committee's bylaws. The proposed resolution amends the Committee's bylaws to change the start time of their regular meetings from 2:00 pm on the last Wednesday of each month to 1:00 pm.

SUPPORTING DOCUMENTS

- A . Resolution
- B . By Laws

CEO Recommendation: Approve

Reviewed By: Karen Gratton