



Agenda Date: 3/20/2007
Agenda Placement: 6K

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Pamela Kindig - Auditor-Controller
Auditor - Controller
REPORT BY: Erika Carvalho, Accounting Manager, 253-4579
SUBJECT: Napa County Fair Association Fund

RECOMMENDATION

Auditor-Controller requests the following actions regarding the Napa County Fair:

1. Authorization to draw a warrant in the amount of \$31,000 payable to the Napa County Fair, from the Napa County Fair Fund, for the purpose of replenishing the Fair's Operating Fund; and
2. Authorization to approve the transmittal of the 1st, 2nd, 3rd and 4th allocations of the Fair's 2007 State Allocation, in the amount of \$31,000 each, upon receipt of said funds by the County Treasurer-Tax Collector.

EXECUTIVE SUMMARY

The County Treasurer has received the first installment (25%) of \$31,000 for the Napa County Fair's 2007 State allocation. These funds are from the State's Millennium Flex Program, a program designed to be used for special projects on the fairgrounds. The Fair is requesting the Board of Supervisors' approval for the transmittal of funds.

FISCAL IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

State statutes specify the process by which funds are transmitted to County Fairs. All allocations are forwarded to the County Treasurer for transmittal to the County Fair. The State's Fair Allocation for the Napa County Fair is \$124,000 (\$31,000 per installment) and the first installment is on deposit in the County Treasury. These funds are from a program designated to be used for special projects on the fairgrounds. The Fair is requesting the Board approval for the transmittal of the funds and to release the 1st, 2nd, 3rd and 4th installments as the funds are received by the Treasurer.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Maiko Klieman