



Agenda Date: 3/20/2007
Agenda Placement: 6A

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: JANICE DONOVAN for Douglas Koford - Sheriff-Coroner
Sheriff
REPORT BY: JANICE DONOVAN, Sheriff's Administrative Manager, 259-8674
SUBJECT: Budget transfer, fixed asset and equipment purchases

RECOMMENDATION

Sheriff requests the following actions:

1. Approval of Budget Transfer No. 51 in the total amount of \$242,456 increasing appropriations in the Sheriff's budget with offsetting revenues from the Sheriff's Rural and Small Counties Law Enforcement Trust and establishment of fixed assets in the amount of \$154,810 for the purchase of Personal Watercraft vessels, Mobile Data Communication Systems and other miscellaneous law enforcement equipment (4/5 vote required); and
2. Waiver of competitive bidding requirements and sole source award of the purchase of Mobile Data Communication Systems from CDCE Inc., Yorba Linda, CA for a total of \$66,072 pursuant to County Ordinance Code 2.36.090.

EXECUTIVE SUMMARY

This action increases appropriations and establishes fixed assets in the Sheriff's budget by \$254,854 with offsetting revenues from the Rural and Small Counties Law Enforcement Program to purchase two Personal Watercrafts, upgrade ten patrol vehicles with Mobile Data Communication Systems and other law enforcement equipment. This action also waives competitive bidding requirements for the purchase of the ten Mobile Data Communication Systems.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	No
What is the revenue source?	The revenue source is the Rural and Small Counties Law Enforcement

	Program Trust.
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	The Mobile Data Computers currently installed in ten patrol cars will be upgraded to a system that will allow officers to communicate with other agencies in order to receive criminal history information and interact with dispatch in a real time. The Personal Watercraft are an integral tool to deputies assigned to Lake Berryessa in order to maneuver crowds in shallow waters. Finally, the law enforcement equipment purchases are needed for the day to day operation of the Sheriff's department.
Is the general fund affected?	No
Future fiscal impact:	There is no fiscal impact past the current fiscal year.
Consequences if not approved:	If the Mobile Data Computers are not upgraded, deputies will not have access to criminal histories and therefore not be able to complete reports in the field. Without Personal Watercraft, the deputies assigned to the Boat Patrol will not have the ability to navigate between large crowds and enforce all ordinances and laws.
Additional Information:	

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

Rural and Small County Law Enforcement Assistance Program (RASCLEAP) was enacted by AB 443 to provide annual funding for 37 small counties to enhance law enforcement efforts.

In 2002, the Sheriff's Department partnered with the Cities of Napa, Calistoga, and St. Helena in the use of Mobile Data Computers and integrated these devices into patrol vehicles. The upgraded system allows officers to communicate with other agencies, complete criminal history/DMV inquiries, receive more detailed information on calls for service from Central Dispatch, and remain in the field to complete reports and provide more efficient services to our citizens.

For the past 10 years the Sheriff's Department has used two Personal Watercraft (PWC) vessels on Lake Berryessa. They have shown to be invaluable for accessing areas too shallow for the full sized patrol boats and for maneuvering in the areas congested with boats under the bridges. In past years, the PWC vessels were temporarily loaned to us by vendors, specifically Yamaha and Honda, in exchange for their products being seen in use by law enforcement. All vendors have discontinued their law enforcement loaner programs which necessitates the need for the Department to purchase their own as the PWC vessels have become an integral part of our operations on the water. The purchase of these Personal Watercraft will ensure the Department's ability to maintain a presence in all areas of Lake Berryessa with the goal of the health, welfare and safety of the boating public.

The miscellaneous law enforcement equipment is for the day to day needs for the department. These purchases will include firearms, ammo, tasers, belly chains, cameras and body lifts. Fixed assets do not need to be established for these purchases.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Molly Rattigan