



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 3/19/2019

Agenda Placement: 6H

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Minh Tran - County Executive Officer
County Executive Office
REPORT BY: Barbara Fultz, Administrative Support Tech - (707) 253-4595
SUBJECT: Appointment to the Napa County Local Food Advisory Council

RECOMMENDATION

County Executive Officer requests the appointment of the following applicants to the Napa County Local Food Advisory Council to commence immediately for three-year terms:

<u>Name</u>	<u>Representing</u>
Elizabeth A. Olson Cipriano (Betsy)	Agriculture, Public Health & Nutrition, and Education
Jeannie Kerr	City of St. Helena

EXECUTIVE SUMMARY

There are currently four openings on the Napa County Local Food Advisory Council due to vacancies. The County Executive Office advertised the openings and received one new appointment request from Elizabeth A. (Betsy) Olson Cipriano and a request from the City of St. Helena for the appointment of Jeannie Kerr to act as their representative on the Napa County Local Food Advisory Council (February 12, 2019 Certified Extract of Minutes attached, Item 8.2).

FISCAL IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

On September 28, 2009, the Board of Supervisors established a strategic objective calling on the Agricultural Commissioner's office to organize a Local Food Forum and initiate a community discussion regarding local food production, sourcing and distribution. The Board's establishment of this strategic objective was consistent with the Napa County General Plan, which includes a policy statement recognizing that "increasing local food production in Napa County and increasing local food purchases by County residents and institutions such as the jail, schools, and hospitals will contribute to greater food security, increase agricultural diversity, and create a reliable market for small-scale farmers" (Policy AG/LU-19).

On October 5, 2010, the Board of Supervisors adopted Resolution 2010-128 creating the Napa County Local Food Advisory Council (LFAC). The LFAC advises the Agricultural Commissioner and Board of Supervisors regarding the development and promotion of a sustainable local food system and helps set priorities and plan and implement initiatives to improve the environmental, economic and social sustainability of food production in Napa County. Additionally, the Board adopted bylaws for the LFAC, which included 15 members appointed by the County Board of Supervisors, including representatives of agriculture, public and private institutions, health and nutrition, community advocates, the incorporated cities and towns and the unincorporated portion of Napa County. Specifically, the Advisory Council consisted of one representative from the Board of Supervisors, five representatives from the incorporated cities/town, three representatives from agriculture, one individual representing public health and/or nutrition, one individual representing institutions, one individual representing marketing and/or distribution of agricultural products, and three representatives from the community at large.

On December 20, 2016 the Board of Supervisors adopted Resolution 2016-185 extending the life of the LFAC to December 20, 2020 and Resolution 2016-186 to change the representative composition of the LFAC, the attendance requirements, and the definition of a "quorum."

On October 16, 2018 the Board of Supervisors adopted Resolution 2018-130 changing the representative composition to include three more representatives from public health and nutrition, education and agriculture, while removing representation from institutions and marketing or distribution of agricultural products; reduced the term of members from four years to three years; and expanded the purpose to include food access, facilitating county and community engagement and legislative tracking. The new representative composition of the LFAC is as follows:

- | One representative from the Board of Supervisors;
- | Five representatives from the incorporated cities/town;
- | Six representatives from agriculture, public health and nutrition, and education; and
- | Three representatives from the community at large.

Staff requests the appointments of Elizabeth A. Olson Cipriano (Betsy), to represent Agriculture, Public Health & Nutrition, and Education, and Jeannie Kerr, to represent the City of St. Helena, on the Napa County Local Food Advisory Council.

SUPPORTING DOCUMENTS

- A . Elizabeth (Betsy) Olson Cipriano Application
- B . City of St. Helena Minutes, February 12, 2019
- C . Timeline

CEO Recommendation: Approve

Reviewed By: Molly Rattigan