



Agenda Date: 3/18/2008
Agenda Placement: 7D

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Shelli Brobst for Randolph F. Snowden - Director
Health & Human Services
REPORT BY: Shelli Brobst, Contracts Analyst - 253-4720
SUBJECT: Agreement with Lilliput Children's Services, Inc.

RECOMMENDATION

Director of Health and Human Services requests approval of and authorization for the Chair to sign an agreement with Lilliput Children's Services, Inc., for a maximum of \$157,560 for the term March 18, 2008 through June 30, 2008, with a provision for automatic annual renewal, to coordinate the Kinship Support Services Program (KSSP).

EXECUTIVE SUMMARY

Approval of the requested action will allow Lilliput Children's Services, Inc. to serve as project manager of the County's Kinship Support Services Program (KSSP). Project manager functions include providing technical assistance and training to Family Resource Centers in Napa County, administering KSSP funding, recruiting caregivers to serve as program volunteers, and preparing required KSSP program reports.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Social Services - State allocation allocation for the Kinship Supportive Services Program
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Approval of the requested action is discretionary in that there is no mandate to select this provider. Approval of the agreement will allow Lilliput to manage Napa County's Family Support program, with oversight from HHSA's Child Welfare Services Division. HHSA does not have sufficient staff resources to provide technical assistance and training to Family Resource Centers in

Napa County, administer KSSP funding, recruit caregivers to serve as program volunteers, and collect data and prepare KSSP program reports. The agreement is fully funded by the Kinship Supportive Services Program allocation that the County receives from the State Department of Social Services.

Is the general fund affected?	No
Future fiscal impact:	Although the agreement terminates June 30, 2008, it contains an automatic annual renewal provision, which allows the County to continue these services into the next fiscal year, in which case, appropriations will be budgeted accordingly.
Consequences if not approved:	If the recommended agreement is not approved, HHSA will not be able to claim Kinship Supportive Services Program funds from the State and would not be able to provide assistance to the Family Resource Centers to meet KSSP program goals.
Additional Information:	The contract budget includes sufficient funds to assist Family Resource Centers to provide effective services to relative and non-relative extended family member caregivers in Fiscal Year 2007-2008. Services will continue next year at some level depending on available funding.

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

The Kinship Support Services Program (KSSP) was authorized by California Assembly Bill (AB) 1193 (Chapter 794, Statutes of 1997) and set forth in Welfare and Institutions Code (W&I) Section 16605. This program provides funds for the start up and expansion of county Family Support programs. Family Support programs provide community-based family support services to relative and non-relative extended family member (NREFM) caregivers for children who would otherwise enter foster homes or are at risk of dependency or delinquency services. The programs also provide services to caregivers who have become the legal guardians or adoptive parents of formerly dependent children. The provision of services to children/teens in the homes of their caregivers is intended to increase stability and safety, reduce recidivism into the child welfare system, increase the likelihood of family members and non-relative extended family members to assume and maintain responsibility and care for abused and neglected children/teens, reduce court hearings, reduce utilization of more restrictive placements, reduce out-of-county placements, and increase the likelihood that children/teens will remain in their own neighborhoods and schools.

Approval of the recommended agreement will enable the contractor to:

- | serve as the project manager of the County's KSSP;
- | provide technical assistance to the five Family Resource Centers (FRCs) in Napa County, spanning American Canyon to Calistoga;
- | ensure consistency in services provided across the five FRCs in Napa County, including Assessment, Social Services Referral and Intervention, Transportation, Outreach and Evaluation;

- | administer KSSP flexible funding (funding used for a wide variety of resources to support caregivers);
- | assist in training the five FRCs in the following areas: cultural diversity/competency, substance abuse, child abuse reporting, domestic violence, and facilitating support groups;
- | assist in recruiting relative and non-relative extended family member caregivers to the extent possible as volunteers and employees of the program; and
- | gather required statistical data and prepare and submit reports to HHSa for submission to the State in accordance with guidelines established by California Department of Social Services (CDSS) KSSP program.

Lilliput Children's Services, Inc. is not a health care provider for purposes of HIPAA. The contractor is not providing services under this agreement as a Business Associate to a Covered Component of the County.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Lorenzo Zialcita