



Agenda Date: 3/18/2008  
Agenda Placement: 7A

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors  
**FROM:** Shelli Brobst for Randolph F. Snowden - Director  
Health & Human Services  
**REPORT BY:** Shelli Brobst, Contracts Analyst - 253-4720  
**SUBJECT:** Amendment No. 2 to Agreement No. 3534 with Mental Health Consumer Concerns, Inc.

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### **RECOMMENDATION**

Director of Health and Human Services requests approval of and authorization for the Chair to sign Amendment No. 2 to Agreement No. 3534 with Mental Health Consumer Concerns, Inc., decreasing the amount by \$4,319 for a new maximum of \$101,271, revising the Scope of Work to discontinue the Self Help Program, and revising the contractor's budget to reflect only the provision of mental health patient rights advocacy services.

### **EXECUTIVE SUMMARY**

Currently, Mental Health Consumer Concerns, Inc. operates a small consumer-run self-help program for HHSA's mental health program clients. Additionally, the contractor's staff attend certification review and other legal hearings on behalf of mental health clients placed in mental health facilities in Napa County under the auspices of California Welfare and Institutions Code Section 5250, et seq. Approval of the recommended amendment will revise the Scope of Work to discontinue the self-help program component included in the current contract, and revise the contractor's budget to reflect that the contractor will henceforth provide only mental health patient rights advocacy services.

### **FISCAL IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Mental Health
Is it Mandatory or Discretionary?	Mandatory
Is the general fund affected?	Yes
Future fiscal impact:	Although the agreement terminates on June 30, 2008, it contains a provision

for automatic annual renewal, which allows the County the option to continue these services into the next fiscal year. Staff will be coming back to the Board in the future, requesting approval of another amendment to this contract, reflecting only the provision of mental health patients rights advocacy services for the next fiscal year. Appropriations will be budgeted accordingly in the Agency's requested budget for Fiscal Year 2008-2009.

Consequences if not approved: If the recommended amendment is not approved, the Self Help Program will remain in the agreement and the contract maximum will be too high. The Agency will thus not be able to reappropriate the overage for use by other programs.

Additional Information:

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### **BACKGROUND AND DISCUSSION**

Mental Health Consumer Concerns, Inc.'s programs are designed to ensure that clients are represented and that all rights and responsibilities provided to clients under federal, state, and local laws are provided. The Welfare and Institutions Code requires the County to provide patient rights services for County clients who are hospitalized in a psychiatric or other institutional care setting. The existing agreement with Mental Health Consumer Concerns includes patient rights services provided to adults, children, and families and self-help services provided to adults and families.

HHSA is recommending the discontinuance of the Self Help component of the current agreement, since comparable services are being provided by the County's new Mental Health Services Act funded Adult Resource Center (ARC). The ARC is operated under an agreement the Board approved on November 6, 2007 with Solano Network of Mental Health Consumers/Circle of Friends to provide a self-help resource center in Napa County for mental health clients.

Approval of the requested action will: (1) amend the existing Scope of Work to discontinue the self-help service component as of January 31, 2008; and (2) amend the annual contract budget to reflect only seven months of the self-help component (savings of \$4,319 in the current year), correspondingly reallocating costs between line items within the existing patient rights component budget (no net impact). Since the current contract includes a provision for an automatic annual renewal, the County has requested the contractor submit a proposed budget solely directed for the provision of patient rights advocacy for next fiscal year. Thus, staff will return to the Board in the future, requesting another amendment to this contract, to incorporate the contractor's revised budget for Fiscal Year 2008-2009, reflecting the provision of only mental health patients rights advocacy services.

The Agency has an executed Business Associate agreement on file with this provider.

**SUPPORTING DOCUMENTS**

None

CEO Recommendation: Approve

Reviewed By: Lorenzo Zialcita