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Agenda Date: 3/17/2020

Agenda Placement: 6D

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors

**FROM:** Steven Lederer - Director of Public Works  
Public Works

**REPORT BY:** Sonja El-Wakil, Associate Engineer - (707) 259-8383

**SUBJECT:** Zinfandel Lane Paving Project, RDS 19-05 Approval of Plans and Specifications and Budget Transfer

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### **RECOMMENDATION**

Director of Public Works requests the following:

1. Approval of plans and specifications for the Zinfandel Lane Paving Project, RDS 19-05 and authorization to advertise for sealed bids and opening of the bids at a time, date, and location to be published by the Director of Public Works pursuant to Section 20150.8 of the Public Contract Code;
2. Creation of new Capital Improvement Projects (CIP) within the Roads Capital Improvement Program budget (Fund 2040, Sub-Division 2040500) for Measure T Zinfandel Lane Project (Program 20041); and
3. Approval of Budget Transfer No. DPW029 for the following (4/5 vote required):
  - a. Increase appropriations by \$44,126 in the Measure T Non-Operating Special Revenue Fund (SRF) budget (Fund 2440, Sub-Division 1220053) to transfer to Program 20041 offset by use of its available fund balance; and
  - b. Increase appropriations by \$44,126 in Program 20041 (Zinfandel Lane Project) budget offset by an increase in revenue from the transfer from the Measure T SRF budget.

### **EXECUTIVE SUMMARY**

Zinfandel Lane Paving Project, RDS 19-05, will install new hot mix asphalt surfacing on Zinfandel Lane between the intersections of SR 29 and Silverado Trail for needed maintenance for the road surfacing. Plans and specifications for this project are complete and ready for Board of Supervisors (Board) approval and authorization for the solicitation of bids. Additionally, staff has worked with Raymond Winery to include work related to their required left turn lane to maintain a continuous and homogeneous project. All work associated with the left turn lane will be funded by Raymond Winery. Staff will bring a funding agreement to the Board at a future date defining the terms of reimbursement.

Staff recommends the Board approve the plans and specifications and authorization to advertise for bids. The work is expected to be complete the summer of 2020.

The Public Works Director is also requesting the Board approve the budget transfer to provide remaining design services funding from Measure T funds for the Project. Staff will return to the Board at a future date with a proposed construction contract and another budget transfer request to fully fund the project. The project budget is attached for reference.

### **FISCAL & STRATEGIC PLAN IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	No
What is the revenue source?	On February 26, 2019, the Board approved a Budget Transfer of \$40,000 from the SB1 Special Revenue Funds Zinfandel Lane Project to the Roads Capital Improvement CIP budget – Fund 2040, Subdivision 2040500, Program 19012. Additional funds are requested at this time using Measure T Special Revenue Fund category for the remainder of design. New Program 20041 is being established to track the Measure T funded portion of the project. Staff will be requesting a budget adjustment when returning to the Board of Supervisors to request award of a construction contract at a future date.
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	The proposed project will improve the road surfacing on Zinfandel Lane. The requested approvals will allow for the solicitation for construction bids and proceeding forward to the construction phase of the project. Funding is available now to fund project design.
Is the general fund affected?	No
Future fiscal impact:	Remaining budget from Fiscal Year 2019-2020 will be carried over to the Fiscal Year 2020-2021 budget.
Consequences if not approved:	If not approved, the proposed overlay project will not be completed, the condition of the existing pavement will deteriorate.
County Strategic Plan pillar addressed:	Livable Economy for All - improve and maintain the existing transportation and roads system to safely accommodate all users.
Additional Information:	

**ENVIRONMENTAL IMPACT**

**Consideration and possible adoption of a Categorical Exemption Class 1:** It has been determined that this type of project does not have a significant effect on the environment and is exempt from the California Environmental Quality Act. [See Class 1 ("Existing Facilities") which may be found in the guidelines for the implementation of the California Environmental Quality Act at 14 CCR §15301; see also Napa County's Local Procedures for Implementing the California Environmental Quality Act, Appendix B.]

**BACKGROUND AND DISCUSSION**

The Zinfandel Lane Paving Project, RDS 19-05 will install new rubberized hot mix asphalt surfacing on Zinfandel Lane between State Route 29 and Silverado Trail. The road condition now is in poor condition, with a pavement condition index of 28. The Project will maintain the integrity of the road surfacing, resulting in safer travel ways for the public. The Project will improve the road's pavement condition index to 100, with a renewed life span of 20 years. The estimated construction cost is \$1,201,795.

The portion of the Project related to the Raymond Winery at 849 Zinfandel Lane includes a road widening to accommodate a west bound left-turn lane to the winery. The road widening is required for the use permit for Raymond Winery, and the cost for this part of the improvement is to be paid for by the winery. An agreement with the winery will be presented for Board approval when we return to award the construction contract. The County is seeking to work in cooperation with the winery in order to minimize construction impacts on the neighborhood and traveling public, as well as preserving the life of the pavement by combining the work, which avoids creating unnecessary joints which would weaken the pavement.

The budget transfer at this time is to complete the design portion of the project which includes additional survey work. Staff will return to the Board of Supervisors at a future date after opening of bids requesting another budget transfer along with a proposed construction contract award to fully fund the project. Plans and specifications for this project are complete and ready for approval by the Board of Supervisors along with authorization to advertise for bids.

**SUPPORTING DOCUMENTS**

A . Zinfandel 19-05 Budget

CEO Recommendation: Approve

Reviewed By: Susan Kuss