



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 3/17/2020

Agenda Placement: 10B

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Jose Luis Valdez for Minh Tran - County Executive Officer
County Executive Office
REPORT BY: Neha Hoskins, Secretary-Confidential - 707-299-1516
SUBJECT: Appointments to the Napa County Fire Services Advisory Committee

RECOMMENDATION

County Executive Officer requests consideration of the following applicants to fill four vacancies due to expiring terms on the Napa County Fire Services Advisory Committee with the terms of office to commence immediately.

<u>Name</u>	<u>District</u>	<u>Representing</u>	
Timothy Borman*	3	Public Member	Reappointment
Patrick Brown*	2	Napa County Volunteer Firefighter	Reappointment
Stephen Jones*	3	Napa County Volunteer Firefighter	Reappointment
Sandra Storck*	4	Napa County Volunteer Firefighter	Reappointment
Daniel Herdon	3	Public Member	New Applicant
Roger Lutz III	3	Napa County Volunteer Firefighter	New Applicant
Dave Robertson	3	Napa County Volunteer Firefighter	New Applicant

*Recommended by FSAC

EXECUTIVE SUMMARY

There are currently four openings on the Napa County Fire Services Advisory Committee. The County Executive Office advertised the openings and received four applications for reappointment from Patrick Brown, Tim Borman, Stephen Jones, and Sandra Storck; and three new applications from Daniel Herdon, Roger Lutz III, and Dave Robertson.

PROCEDURAL REQUIREMENTS

1. Staff Reports.
2. Public comments.
3. Motion, second, discussion and vote on the item.

FISCAL & STRATEGIC PLAN IMPACT

Is there a Fiscal Impact? No

County Strategic Plan pillar addressed: Strategic Plan Pillar 5 addressed: Effective and Open Government

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

On June 11, 2013, the Board of Supervisors adopted Resolution 2013-67 approving creation of the Napa County Fire Services Advisory Committee (FSAC) to provide guidance on operational policies and procedures and serve in an advisory capacity to the Napa County Fire Chief and the Board of Supervisors. The Board of Supervisors policy on committees and commissions requires that changes in the bylaws of advisory boards be approved by the Board of Supervisors.

On August 29, 2017 the Board of Supervisors adopted Resolution 2017-134 amending the FSAC Bylaws removing the Napa County Liaison position and authorizing the Napa County Fire Department to act as the "liaison department" and the Fire Chief or designee to serve as "liaison officer" to the Commission for purposes of complying with the Maddy Act and changing the number of members necessary to complete a quorum.

On February 26, 2019 the Board of Supervisors adopted Resolution 2019-27 amending the FSAC Bylaws moving the time and date of the meetings from daytime hours to evening hours to increase attendance by the members of the volunteer stations, as well as changing the language in the Bylaws to make the information easier to decipher, such as the definition of membership, appointment and the recording of minutes.

The FSAC is composed of ten members as follows:

Voting Members

- | Three Volunteer Firefighters and Two Alternates
- | One Public Member and One Alternate

- I Three Cal-Fire/Napa County Fire Contract Members appointed by their representative members and two Alternates

Non-Voting Ex Officio Members

- I Three Ex-Officio Members (each Ex-Officio entity appointing its representative member) and One Alternate

Board of Supervisors Liaison

- I One Board of Supervisors Liaison. The Board of Supervisors may appoint a liaison who would be available on an as-needed basis.

At its meeting on February 12, 2020, the voting members of FSAC unanimously approved recommending the incumbents Timothy Borman, Patrick Brown, Stephen Jones, and Sandra Storck for reappointment.

SUPPORTING DOCUMENTS

- A . Timothy Borman Reappointment App
- B . Patrick Brown Reappointment App
- C . Stephen Jones Reappointment App
- D . Sandra Storck Reappointment App
- E . Daniel Herdon App
- F . Roger Lutz III App
- G . Dave Robertson App
- H . Timeline
- I . Recommendations

CEO Recommendation: Approve

Reviewed By: Helene Franchi