



A Tradition of Stewardship  
A Commitment to Service

# AGENDA

## NAPA COUNTY BOARD OF SUPERVISORS

**Tuesday March 17, 2015 9:00 A.M.**

Brad Wagenknecht  
District 1

Mark Luce  
District 2

Diane Dillon  
District 3

Alfredo Pedroza  
District 4

Keith Caldwell  
District 5

Nancy Watt  
County Executive Officer

Gladys I. Coil, CCB  
Clerk of the Board

Minh Tran  
County Counsel

### GENERAL INFORMATION

The Board of Supervisors meets each Tuesday at 9:00 A.M. in regular session at South County Campus, 2741 Napa Valley Corporate Drive, Building 2, South County Campus Large Conference Room, Napa, California 94558. The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the Clerk of the Board of the Napa County Board of Supervisors. Requests for disability related modifications or accommodations, aids or services may be made to the Clerk of the Board's office no less than 72 hours prior to the meeting date by contacting (707) 253-4580.

**The agenda is divided into three sections:**

**CONSENT ITEMS** - These matters typically include routine financial or administrative actions, as well as final adoption of ordinances that cannot be both introduced and adopted at the same meeting. Any item on the CONSENT CALENDAR will be discussed separately at the request of any person. CONSENT CALENDAR items are usually approved with a single motion.

**SET MATTERS - PUBLIC HEARINGS** - These items are noticed hearings, work sessions, and items with a previously set time.

**ADMINISTRATIVE ITEMS** - These items include significant policy and administrative actions and are classified by program areas. Immediately after approval of the CONSENT CALENDAR, if the time for hearing SET MATTERS has not arrived, ADMINISTRATIVE ITEMS will be considered.

All materials relating to an agenda item for an open session of a regular meeting of the Board of Supervisors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, at the time of such distribution, in the office of the Clerk of the Board of Supervisors, 2741 Napa Valley Corporate Drive, Building 2, Napa, California 94558, Monday through Friday, between the hours of 8:00 a.m. and 5:00 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or County staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

**ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE BOARD ON A MATTER ON THE AGENDA** please proceed to the rostrum and, after receiving recognition from the Chair, give your name and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

**AGENDA AVAILABLE ONLINE AT [www.countyofnapa.org](http://www.countyofnapa.org)**

1. **CALL TO ORDER; ROLL CALL**
2. **PLEDGE OF ALLEGIANCE**
3. **APPROVAL OF MINUTES**
4. **PRESENTATIONS AND COMMENDATIONS**
5. **DEPARTMENT HEADS REPORTS AND ANNOUNCEMENTS**
6. **CONSENT ITEMS**

Law & Justice

- A. Director of Child Support Services requests approval of and authorization for the Chair to sign Amendment No.1 to Agreement No. 8173 with Sand Castle Field Services increasing the amount by \$10,000 for a new maximum of \$20,000 for the term March 17, 2015 through June 30, 2015, and annually thereafter, to provide surveillance and location services.

Human Services

- B. Director of Health and Human Services requests approval of and authorization for the Chair to sign Amendment No. 1 to Agreement No. 8207 with Aldea, Inc., revising the Compensation section to allow for changes to the operating budget, and rescinding "Specific Terms and Conditions-Term" enabling the agreement to automatically renew each fiscal year, for the contractor to provide evidence-based substance abuse treatment services for Napa County youth and adolescents.
- C. Director of Health and Human Services requests approval to accept a grant from the First 5 Napa County Children and Families Commission in the amount of \$4,000 to provide funding for Touchpoints training to Napa County service providers.

Community Resources & Infrastructure

- D. Director of Public Works requests approval of and authorization for the Chair to sign Amendment No. 1 to an Agreement (formerly No. AUD-6980) with URS Corporation, increasing the amount by \$786,544 for a new maximum of \$1,731,389 and amending the rate schedules to include other professional disciplines required to complete the project, for Phase 1 of the Historic Courthouse Earthquake Repair Project.

General Admin & Finance

- E. Director of Human Resources, Director of Public Works, and Director of Corrections request adoption of a resolution amending the Departmental Allocation Lists for the Public Works and Corrections Departments, the Table and Index of Classes and Appropriate Personnel Policies, as follows, effective March 14, 2015:

**Item 6E...Continued**

1. Amend the Public Works Departmental Allocation List by:
  - a. Deleting one (1.0 FTE) Staff Services Manager; and
  - b. Adding one (1.0 FTE) Public Works Administrative Manager.
2. Amend the Corrections Departmental Allocation List by:
  - a. Deleting one (1.0 FTE) Staff Services Manager; and
  - b. Adding one (1.0 FTE) Corrections Administrative Manager.
3. Amend the Table and Index of Classes by:
  - a. Adding one (1.0 FTE) Public Works Administrative Manager; and
  - b. Adding one (1.0 FTE) Corrections Administrative Manager.
4. Amend Appropriate Personnel Policies as outlined in "Exhibit A" of the Resolution.

F. Treasurer-Tax Collector requests confirmation of the following nominees to serve on the Napa County Treasury Oversight Committee with the term of office to expire as noted below:

| <u>Nominee</u>   | <u>Representing</u>   | <u>Term Expiration</u>                              |
|--|---|---|
| Tracy Schulze  | Auditor-Controller  | concurrently with term as Auditor Controller        |
| Alternate: Robert G. Minahen<br>Assistant Auditor-Controller |   | March 31, 2019                                      |
| Mark Luce  | Representative of the Board of Supervisors  | March 31, 2019                                      |
| Alternate: Brad Wagenknecht<br>Supervisor                    |   |   |
| Barbara Nemko  | Superintendent of Schools   | concurrently with term as Superintendent of Schools |
| Alternate: Josh Schultz<br>Chief Business Official           |   | March 31, 2019                                      |
| Jeannie Kerr<br>St. Helena Unified School District           | Representative selected by a majority of the presiding officers of the governing bodies of the school districts and community college district  | March 31, 2019                                      |
| Alternate: Glenna Aguada<br>Napa Valley College              |   |   |
| Keith Caldwell<br>Napa Sanitation District                   | Representative selected by a majority of the presiding officers of the legislative bodies of the special districts in the county which are required or authorized to deposit funds in the County Treasury | March 31, 2019                                      |
| Alternate: Vacant  |   |   |

- G. Treasurer-Tax Collector requests adoption of a resolution confirming the bylaws for the Treasury Oversight Committee.
- H. County Executive Officer and Risk/Emergency Services Manager request approval of and authorization for the Chair to sign a Memorandum of Understanding with the Center for Volunteer and Nonprofit Leadership (CVNL) for a maximum of \$25,000 for the term March 17, 2015 through June 30, 2015 with an automatic renewal for coordination of volunteers in the event of a disaster.
- I. County Counsel requests approval of and authorization for the Chair to sign Amendment No. 13 to Agreement No. 3881 with the law firm of Miller, Starr & Regalia amending the following paragraphs of the Agreement:
1. Paragraph 1, Term of Agreement, specifies December 31, 2016 or completion of services, whichever occurs first, as end of term of this Amendment;
  2. Paragraph 2, Scope of Services, to include legal representation of the County in the acquisition of real property interests; and
  3. Paragraph 4, Compensation, setting a maximum amount of \$120,000 for services provided under this Amendment and establishing hourly rates and permissible reimbursements.

## 7. DISCUSSION OF ITEMS REMOVED FROM THE CONSENT CALENDAR

## 8. PUBLIC COMMENT

In this time period, anyone may address the Board of Supervisors regarding any subject over which the Board has jurisdiction but which is not on today's posted agenda. In order to provide all interested parties an opportunity to speak, time limitations shall be at the discretion of the Chair. As required by Government Code, no action or discussion will be undertaken on any item raised during this Public Comment period.

## 9. SET MATTERS OR PUBLIC HEARINGS

### A. 9:00 AM

County Counsel requests consideration and adoption of a Resolution of Findings of Fact and Decision on Appeal regarding the appeal filed by Thomas Carey, on behalf of Albert Giovannoni, Trustee of the Albert D. Giovannoni Trust, to a letter issued by the Napa County Planning, Building and Environmental Services on August 22, 2014, which provided staff's interim analysis and description of probable recommendations on a pending application filed by the appellant to rezone portions of the Napa Sea Ranch property from AW - Agricultural Watershed and RS - Residential Single to MC - Marine Commercial, located at 333 Cuttings Wharf Road, (P14-00019-RG) (Assessor's Parcel Nos. 047-261-007 & 047-261-009).

**ENVIRONMENTAL DETERMINATION:** The proposed action, adoption of a Resolution of Findings of Fact and Decision denying the appeal of staff's August 22, 2014 letter regarding a pending rezoning application, is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

**(CONTINUED FROM DECEMBER 9 AND DECEMBER 16, 2014)**

**B. 9:30 AM**

Recess to the Napa County Housing Authority (NCHA) meeting (See NCHA Agenda).

**C. 9:35 AM PUBLIC HEARING**

First reading and intention to adopt an ordinance making non-substantive, technical changes to various sections of the Napa County Code.

**ENVIRONMENTAL DETERMINATION:** General Rule. It can be seen with certainty that there is no possibility the proposed action may have a significant effect on the environment and therefore CEQA is not applicable. [See Guidelines For the Implementation of the California Environmental Quality Act, 14 CCR 15061(b)(3)].

**D. 9:45 AM PUBLIC HEARING**

Director of Public Works and Fire Chief request the following regarding a new volunteer fire station in Berryessa Highlands:

1. Hold a public hearing regarding the County's proposed purchase of approximately 0.26 acres of property located at Lot 57 Steele Canyon Road, Napa, California, APN 019-431-012 (the Property) for approximately \$89,500 from Frank T. and Lucienne J. Hock;
2. Find that acquisition of the Property is consistent with the Napa County General Plan;
3. Find that acquisition of the Property is exempt from the California Environmental Quality Act (CEQA) pursuant to Class 3 ("New Construction or Conversion of Small Structures") which may be found in the guidelines for implementation of CEQA at 14 CCR Section 15303; [see also Napa County's Local Procedures for Implementing the California Environmental Quality Act, Appendix B];
4. Approve and authorize the Chair to sign a Purchase and Sale Agreement for the Property; and
5. Approve and authorize the County Executive Officer to sign any and all documents related to the Purchase and Sale Agreement as approved by County Counsel.

**E. 1:30 PM**

Recess to the Napa County Flood Control and Water Conservation District (NCFCWCD) meeting (See NCFCWCD Agenda).

**F. 2:00 PM**

Recess to a presentation and reception with the Napa City Council recognizing the partners that participated in the Earthquake Recovery Local Assistance Center.

**10. ADMINISTRATIVE ITEMS**

Community Resources & Infrastructure

- A. Director of Public Works requests the following related to the "South Campus Improvements Project," PW 15-200:
1. Staff presentation of a project status report;
  2. Approval of plans and specifications and authorization to advertise for sealed bids and opening of the bids at a time, date and location to be published by the Director of Public Works pursuant to Section 20150.8 of the Public Contract Code.
- B. Director of Public Works requests:
1. Adoption of a resolution temporarily closing a portion of Silverado Trail from 7:30 A.M. to 12:30 P.M. on Sunday, April 19, 2015 for the Napa Valley Silverado Half Marathon, and
  2. Discussion and possible direction on changes to the implementation of Special Events on Public Roadways ordinance.
- C. Director of Planning, Building and Environmental Services requests adoption of a resolution establishing the Agricultural Protection Advisory Committee.

General Admin & Finance

- D. County Executive Officer requests that the Board:
1. Review and accept the Fiscal Year 2014-15 Mid-Year Fiscal Review; and
  2. Approve Budget Transfer No. CEO005, making adjustments to revenues, expenditures, and Appropriation for Contingency in the FY 2014-15 budget. (4/5 vote required)
  3. Approve Budget Transfer No. CEO006, increasing appropriations and use of General Reserve of \$10 million for an accumulated estimated use of General Reserve of \$13.9 million for the Declared Emergency budget (Div. 10580) for earthquake response and recovery efforts. (4/5 vote required)
  4. Authorize the Auditor-Controller to post budget and accounting adjustments to record labor costs associated with the earthquake in affected departments.

**11. LEGISLATIVE ITEMS**

- A. Director of Housing and Intergovernmental Affairs requests that the Board of Supervisors consider authorizing the Chair to communicate to the Legislature and other pertinent parties support for AB 402 (Dodd) that seeks to allow a Local Agency Formation Commission (LAFCO) more flexibility to authorize cities and districts under its jurisdiction to provide services outside of sphere of influence or jurisdictional boundaries.

**12. BOARD OF SUPERVISORS COMMITTEE REPORTS AND ANNOUNCEMENTS**

**13. BOARD OF SUPERVISORS FUTURE AGENDA ITEMS**

**14. COUNTY EXECUTIVE OFFICER REPORTS AND ANNOUNCEMENTS**

**15. CLOSED SESSION**

**16. ADJOURNMENT**

**ADJOURN TO THE BOARD OF SUPERVISORS REGULAR MEETING, TUESDAY, MARCH 24, 2015 AT 9:00 A.M.**

I HEREBY CERTIFY THAT THE AGENDA FOR THE ABOVE STATED MEETING WAS POSTED AT A LOCATION FREELY ACCESSIBLE TO MEMBERS OF THE PUBLIC AT THE NAPA COUNTY ADMINISTRATIVE BUILDING, 1195 THIRD STREET, NAPA, CALIFORNIA ON MARCH 13, 2015 BY 5:00 P.M. A HARDCOPY SIGNED VERSION OF THE CERTIFICATE IS ON FILE WITH THE CLERK OF THE BOARD OF SUPERVISORS AND AVAILABLE FOR PUBLIC INSPECTION.

Gladys I. Coil (By e-signature)  
GLADYS I. COIL, Clerk of the Board