



Agenda Date: 3/13/2007
Agenda Placement: 6G

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Bennett Wilson - Chief Information Officer
Information Technology Services
REPORT BY: Jon Gjestvang, Information Systems Manager II, 253-4066
SUBJECT: Approval of Agreement with AlphaSoft Services Corporation

RECOMMENDATION

Chief Information Officer requests approval of and authorization for the Chair to sign an agreement with AlphaSoft Services Corporation for a maximum of \$66,000 for the term March 13, 2007 through June 30, 2007 for assisting with the upgrade of the Peoplesoft Human Resources (PS-HR) software application.

EXECUTIVE SUMMARY

PeopleSoft's Financial and Human Resource applications are currently used throughout the County to provide automated financial and human resource operations. The County is in the process of upgrading its current version of PeopleSoft Human Resources 8.3 to the latest version, 8.9, and requires assistance with the latest version of the HR application. Today's recommendation is for AlphaSoft Services Corporation (AlphaSoft) to provide their expertise in successfully transitioning the County from its usage of PeopleSoft 8.3 to version 8.9. ITS has asked three consulting firms to provide resumes of their top candidates. After resume reviews and candidate interviews, AlphaSoft is able to provide the County with the best consultant at the most competitive price.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Funds in the amount of \$66,000 are in the Information Technology Services Fiscal Year 2006/2007 budget for this agreement.
Is it Mandatory or Discretionary?	Discretionary

Discretionary Justification: Information Technology Services requires outside resources to assist in the upgrade of the PeopleSoft 8.3 Human Resource module to the latest 8.9 version. AlphaSoft will provide the expertise necessary to understand and apply the changes between version 8.3 and 8.9. The upgrade offers numerous functionality improvements including: easier user input, a vastly enhanced leave management process, and an overall smoother integration with other county-wide applications.

Is the general fund affected? No

Future fiscal impact: None.

Consequences if not approved: If the software were not upgraded, the County's Human Resources application will fall behind industry best practices. In addition, support for the current version of the software ends in 2007 making it likely that additional costs would be incurred to maintain it.

Additional Information:

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

PeopleSoft's Financial and Human Resources applications are currently used throughout the County to provide automated financial and human resource operations. The software provides greater functionality to payroll and enables staff to record labor details, summarize time, and present analysis to time reporters and managers.

On September 19, 2006, the Board approved Agreement No. 6696 with CherryRoad Technologies for \$200,000 to provide the County assistance with the upgrade to PeopleSoft 8.9. To date, \$28,215 of this contract has been used. Unfortunately, CherryRoad Technologies is not able to provide the full consulting services as agreed; therefore, staff researched other alternatives to assist with this necessary upgrade. Of three firms consulted, AlphaSoft Services Corporation (AlphaSoft) offers the best services at the most competitive price. Today's recommendation is to use AlphaSoft to fill in where CherryRoad is unable to provide assistance. There will be a corresponding decrease in CherryRoad expenditures.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Karen Gratton