



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 3/12/2019

Agenda Placement: 6N

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors

FROM: Nikki Salas - Director
Human Resources

REPORT BY: Kevin Lemieux, Senior Human Resources Analyst - 253-4000

SUBJECT: Adoption of a Correcting Resolution Amending the Table and Index of Classes and the Departmental Allocation List for the Self-Sufficiency Services Division of the Health and Human Services Agency

RECOMMENDATION

Director of Human Resources requests the adoption of a resolution correcting Exhibit A to Resolution No. 2019-32 which adjusted salaries for the Eligibility Specialist II and III classifications, effective February 23, 2019.

EXECUTIVE SUMMARY

The proposed action corrects the previously approved salaries for the Eligibility Specialist II and III classifications.

FISCAL IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

On February 26, 2019, the Board of Supervisors approved Resolution 2019-32, establishing a new Eligibility Specialist classification series with revised salaries based on market data. The proposed action corrects the previously approved salaries for the Eligibility Specialist II and III classifications. Exhibit A to the resolution had incorrect rates. There is no fiscal impact because this is an item correcting resolution only.

Therefore, the Director of Human Resources requests that the Napa County Board of Supervisors adopt corrected salaries to the Eligibility Specialist II and III classifications, effective February 23, 2019, with no net increase to full-time equivalents, and no increase to the County General Fund.

SUPPORTING DOCUMENTS

A . Resolution

CEO Recommendation: Approve

Reviewed By: Helene Franchi