



A Tradition of Stewardship  
A Commitment to Service

Agenda Date: 3/12/2019

Agenda Placement: 10B

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors  
**FROM:** Minh Tran - County Executive Officer  
County Executive Office  
**REPORT BY:** Barbara Fultz, Administrative Support Tech - (707) 253-4595  
**SUBJECT:** Appointment to the Napa County Airport Land Use Commission

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### **RECOMMENDATION**

County Executive Officer requests appointment of one of the following applicants to represent the General Public on the Napa County Airport Land Use Commission (ALUC) with the 4-year term of office to commence immediately, and expire on December 17, 2022:

#### Name

Kirsten Bartok Touw\*  
Thomas Benvenuto  
Michael Harms  
Charles Koch  
Stephen Kreps  
Bruce McLean\*  
Yuki Anita Moore\*  
Christian Palmaz  
Michael Rupprecht  
Alan Shepp  
David Timm

\* Recommended by the Airport Advisory Commission

### **EXECUTIVE SUMMARY**

There is currently one opening on the Napa County Airport Land Use Commission (ALUC) due to a resignation. The County Executive Office advertised the vacancy and received thirteen applications. Based on Board direction,

the Airport Advisory Commission (AAC) held a meeting on March 4, 2019. At that meeting, the applicants were each given the opportunity for a three minute statement, and then questions from the Commission members. Two candidates withdrew from consideration, six candidates participated in the AAC, one candidate submitted a written statement, and four candidates were unable to attend. The candidates were informed that all applicants would be forwarded to the Board of Supervisors, regardless of participation in the AAC process. The AAC is recommending three candidates based on this process.

### **PROCEDURAL REQUIREMENTS**

1. Staff reports.
2. Public comments.
3. Motion, second, discussion and vote on the item.

### **FISCAL IMPACT**

Is there a Fiscal Impact?                      No

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### **BACKGROUND AND DISCUSSION**

Pursuant to the provisions of Section 21670.1 of the Public Utilities Code of the State of California and effective March 25, 1975, the Napa County Planning Commission is the designated body to assume and accomplish the planning responsibilities of an Airport Land Use Commission (ALUC).

Resolution No. 75-51 of the Board of Supervisors of the County of Napa amends to conform to California Public Utilities Code Section 21670.1, as amended by Chapter 1018, Section 2, of the statutes of 1987, regarding the composition of an appropriately designated body when functioning as the Airport Land Use Commission (ALUC) as follows:

"Whenever there is a change in membership in either the Napa County Planning Commission or the Airport Land Use Commission (ALUC), the Board of Supervisors of the County of Napa shall determine how many members of the Planning Commission have "expertise in aviation," defined in California Public Utilities Code Section 21670(e) as "a person who, by way of education, training, business, experience, vocation, or avocation has acquired and possesses particular knowledge of, and familiarity with, the function, operation and role of airports, or is an elected official of a local agency which owns or operates an airport."

The Board of Supervisors must augment the Napa County Planning Commission (when the Planning Commission is sitting as the ALUC) by appointing additional members with aviation experience as referenced in Section 21670.1. Section 21670.1 of the Public Utilities Code requires at least two (2) members of the ALUC have an expertise in aviation.

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A person is considered to have "expertise in aviation" if he/she, by way of education, training, business, experience, vocation, or avocation has acquired and possesses particular knowledge of, and familiarity with, the function, operation, and role of airports, or is an elected official of a local agency which owns or operates an airport.

If such expertise does not exist among the regular members or an existing body designated to serve as the Airport Land Use Commission (ALUC) under subsection (b) of Section 21670.1 of the Public Utilities Code, that body must be augmented for ALUC purposes only with additional members until the necessary number of persons with aviation expertise has been achieved.

Under no circumstances may a person appointed to augment the Planning Commission, pursuant to California Public Utilities Code Section 21670 et seq., serve as a Planning Commissioner.

### **SUPPORTING DOCUMENTS**

- A . Thomas Benvenuto application
- B . Michael Harms application
- C . Charles Koch application
- D . Stephen Kreps application
- E . Bruce McClean application
- F . Yuka Moore application
- G . Christian Palmaz application
- H . Michael Rupprecht application
- I . Alan Shepp application
- J . David Timm application
- K . Kristen Bartok Touw application
- L . AAC referral to BOS for ALUC

CEO Recommendation: Approve

Reviewed By: Helene Franchi