



NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Shelli Brobst for Randolph F. Snowden - Director
Health & Human Services
REPORT BY: Shelli Brobst, Contracts Analyst - 253-4720
SUBJECT: Actions regarding Progress Foundation (Transitional Housing Program-Plus)

RECOMMENDATION

Director of Health and Human Services requests approval of the following actions regarding the Transitional Housing Program-Plus (THP-Plus) for emancipated foster youth in Napa County:

1. Authorization for the Chair to sign Amendment No. 1 to Agreement No. 6843 with Progress Foundation, Inc., increasing the amount by \$301,289 for a new maximum of \$577,841, revising the Scope of Work to increase the number of youth served, and revising the Compensation section to reimburse the contractor for an increase in the number of clients served; and
2. Budget Transfer No. 29 appropriating \$443,731 in the Social Services budget, with offsetting revenues from the State Department of Social Services to fund contract expenditures (4/5 vote required)

EXECUTIVE SUMMARY

Under the current agreement, Progress Foundation, Inc. provides housing for youth who emancipate from the foster care system through the Transitional Housing Program-Plus (THP-Plus) program. Through this program, safe, affordable housing and comprehensive supportive services are provided to emancipated foster youth.

Approval of the requested actions will enable Progress to increase the number of youth served from 12 to 24 and will augment the contract's maximum to enable the contractor to be compensated for the additional youth served. Budget Transfer No. 29 will appropriate \$443,731 for Fiscal Year 2007-2008 program expenditures with offsetting revenue from the State Department of Social Services to fund the contract expenditures.

FISCAL IMPACT

Is there a Fiscal Impact? Yes
Is it currently budgeted? No

What is the revenue source?	Department of Social Services Transitional Housing Program-Plus (THP-Plus) allocation
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Approval of the requested actions is discretionary in that there is no mandate to have this specific agreement. Approval will allow Progress Foundation, Inc. to receive payment for additional emancipated foster youth served, at no cost to Napa County. The agreement is fully funded by the Transitional Housing Program-Plus (THP-Plus) allocation from the State. In accordance with the terms of the current agreement, any program costs incurred over or above the allocation will be funded by Progress Foundation.
Is the general fund affected?	No
Future fiscal impact:	The agreement contains an automatic annual renewal provision, which allows the County the option to continue these services into the next fiscal year. Appropriations for future fiscal years will be budgeted accordingly, based on the availability of State funding.
Consequences if not approved:	If the requested amendment is not approved, the County will be unable to provide additional transitional housing and support services to emancipated youth, which could lead to longer-term societal costs resulting from emancipated youth having no access to housing, employment and other services needed to function successfully in the community.

Additional Information:

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

Progress Foundation, Inc. has extensive experience providing safe, affordable housing to high-risk individuals. It has worked closely with other community-based organizations in the development of the Napa County Independent Living Skills program. Under the current contract, Progress provides safe, affordable subsidized housing and comprehensive supportive services related to the health, employment, education and independent living skills of former foster youth from Napa County through the Transitional Housing Program-Plus (THP-Plus). Approval of the recommended amendment to the existing contract will expand the capacity of the program to serve 24 youth as opposed to 12 youth under the current contract. Additionally, the contractor's maximum compensation will be augmented by \$301,289 to cover the increase in the number of youth to be served. Approval of the recommended budget transfer of \$443,731 will appropriate available State allocation for THP-Plus to fund this contract through June 30, 2008.

Although the Agency has an executed Business Associate Agreement on file with this provider for other County agreements, this agreement is not subject to HIPAA. This position is taken because there is no use of or disclosure of protected health information by or to the vendor under this agreement.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Lorenzo Zialcita