



Agenda Date: 3/11/2008  
Agenda Placement: 7E

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors  
**FROM:** Shelli Brobst for Randolph F. Snowden - Director  
Health & Human Services  
**REPORT BY:** Shelli Brobst, Contracts Analyst - 253-4720  
**SUBJECT:** Amendment No. 3 to Agreement No. 6361 with Willow Glen Care Center

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### **RECOMMENDATION**

Director of Health and Human Services requests approval of and authorization for the Chair to sign Amendment No. 3 to Agreement No. 6361 with Willow Glen Care Center increasing the amount by \$62,050 for a new maximum of \$124,100, incorporating a second residential mental health facility, Rosewood Care Center, into the Scope of Work and revising the Compensation Section to reimburse the contractor for services provided at Rosewood Care Center for the provision of residential mental health services.

### **EXECUTIVE SUMMARY**

Willow Glen Care Center is a licensed, 60-bed, long-term residential care facility for the elderly and for adults with serious mental health conditions. It provides 24-hour residential care and mental health services with a primary focus on stabilization and treatment of individuals who are conserved due to grave disability caused by a mental illness. Approval of the requested amendment will incorporate a second Willow Glen facility, Rosewood Care Center, within the Scope of Work, and revise the Compensation section to enable the contractor to be compensated for services provided at Rosewood Care Center.

### **FISCAL IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Mental Health
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	This action is discretionary in that there is no mandate to contract with this provider. Approval of the requested amendment, however, will provide the

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	County's Mental Health Division with placement options, other than high cost institutional settings, to meet the needs of seriously mentally ill adults.
Is the general fund affected?	Yes
Future fiscal impact:	Although the agreement terminates June 30, 2008, it contains an automatic renewal provision, which allows the County the option to continue these services in the following fiscal year. Appropriations will be budgeted accordingly.
Consequences if not approved:	If the amendment is not approved, the County will not be able to compensate the contractor for services provided at the Rosewood Care Center facility.
Additional Information:	Additional General Fund costs involved in the amendment of this contract will be completely offset by corresponding reductions in General Fund costs budgeted for Mental Health placements of clients in high cost institutional settings.

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### **BACKGROUND AND DISCUSSION**

Willow Glen Care Center, located in Yuba City, California, is designated as a "secured perimeter facility," which allows the perimeter fence to be locked for safety reasons. The ability to secure the grounds assists the facility in maintaining the safety of residents who may wander away from a non-secure facility. This feature makes the facility an appropriate step-down facility for individuals transitioning out of locked Institutions for Mental Disease (IMDs).

Approval of the requested action will amend the current Willow Glen agreement to incorporate services provided at its second facility, Rosewood Care Center. The Rosewood facility, owned by Willow Glen, is a separate building right by the Willow Glen facility. Rosewood is a licensed, 40-bed, long-term Residential Care Facility specializing in serving adults with mental health conditions. Both facilities offer appropriate step-down placement options for individuals transitioning out of locked Institutions for Mental Disease (IMD). The ability to avail of the Rosewood facility will enable the continued provision of cost-effective, clinically appropriate services for individuals transitioning to more independent levels of care. Approval of the recommended amendment will thus increase the current contract's maximum to compensate the contractor for services provided to County clients at either facility. The increase in the contract's maximum is fully offset by corresponding savings in budgeted appropriations for IMD services.

The Agency has an executed Business Associate agreement on file with this provider.

**SUPPORTING DOCUMENTS**

None

CEO Recommendation: Approve

Reviewed By: Lorenzo Zialcita