



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 3/10/2015

Agenda Placement: 6G

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors

FROM: Steven Lederer - Director of Public Works
Public Works

REPORT BY: Juan Arias, ENGINEERING MANAGER PUBLIC WORKS - 259-8374

SUBJECT: Administration Building Earthquake Repairs - PSA Amendment

RECOMMENDATION

Director of Public Works requests approval of and authorization for the Chair to sign Amendment No. 1 to an Agreement (formerly No. AUD-6997) with TLCD Architecture, Inc. increasing the amount by \$37,230 for a new maximum of \$332,030 and amending the scope of work to include project management services such as furniture installation coordination and move management.

EXECUTIVE SUMMARY

The Administration Building suffered damage during the recent South Napa Earthquake. The County is in construction making repairs in order to relocate the displaced County Departments. Approval of amendment number 1 for project management services including furniture installation coordination and move management is necessary to successfully relocate the displaced departments.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Fund 1000 - Subdivision 1058001 - Program E0130
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Approval of the Professional Services Agreement is required in order to provide for additional project management services to relocate the displaced

departments.

Is the general fund affected? Yes

Future fiscal impact: None.

Consequences if not approved: The project does not move forward and recovery and relocation efforts will be delayed.

Additional Information:

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

The Administration Building suffered damage during the August 24, 2014 earthquake including significant water damage to suspended ceilings, carpeting and partition walls on the third floor. It was therefore necessary to relocate the County Executive Office, Board of Supervisors and County Counsel in order to assess the damage, prepare repair designs and construct the repairs.

On October 1, 2014 the County Executive Officer, per delegation pursuant to Napa County Resolution 2014-12, entered into a Professional Services Agreement with TLCD Architecture, Inc. for architectural/engineering, project/construction management and associated services. TLCD Architecture, Inc. was selected through a qualifications based selection process to provide architectural/engineering, project/construction management and associated services for the implementation of various earthquake repair and other County capital improvement projects.

The scope of work under these contracts included services for damage assessment of the entire building, design, construction administration assistance and construction management services for the necessary repairs. The damage assessment and design of the repairs have been completed. The repairs are underway and construction and relocation of the affected departments are scheduled to be completed by the end of April 2015. This proposed amendment includes the necessary project management services for furniture installation coordination and move management to facilitate the relocation of the affected departments.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Molly Rattigan