



Agenda Date: 3/1/2005
Agenda Placement: 8D
Set Time: 9:50 AM PUBLIC HEARING
Estimated Report Time: 5 Minutes

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Pamela Kindig - Auditor-Controller
Auditor - Controller
REPORT BY: Karen Querin, Audit Manager, 253-4588
SUBJECT: Criminal Justice Administration Fee

RECOMMENDATION

Auditor-Controller requests consideration of and possible adoption of resolution decreasing the Criminal Justice Administrative Fee (booking fee) from \$116 to \$54 per booking, effective July 1, 2005, pursuant to Section 29550 of the California Government Code.

EXECUTIVE SUMMARY

The Criminal Justice Administrative Fee (booking fee) is decreasing from \$116 to \$54 per booking, effective July 1, 2005, primarily from the effect of Senate Bill 1102 chaptered on August 16, 2004.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Corrections
Is it Mandatory or Discretionary?	Mandatory
Is the general fund affected?	Yes

Future fiscal impact: Due to Senate Bill 1102, chaptered August 14, 2004, the Criminal Justice Administrative Fee (booking fee) is decreasing from \$116 to \$54 per booking, effective July 1, 2005. Senate Bill 1102 states that "for the 2005-06 fiscal year and each fiscal year thereafter, the fee imposed by a county pursuant to this subdivision shall not exceed one-half of the actual administrative costs, including applicable overhead costs as permitted by federal Circular A-87 standards..." With the impact of the State legislation the estimated revenues

are expected to be \$75,000 per year.

Consequences if not approved: The Department will have a reduction in revenues of approximately \$75,000.

Additional Information:

ENVIRONMENTAL IMPACT

There is no Environmental Impact for this item.

BACKGROUND AND DISCUSSION

In 1991, the State enacted new legislation authorizing counties to impose a booking fee (Criminal Justice Administration Fee) for the purpose of reimbursing counties for expenses related to the booking or other processing of persons arrested. The booking fee is charged to cities, special districts and community college districts which book persons into the County jail. Each year the County Auditor-Controller is required to prepare a report on the prior year's cost for booking persons into the jail and recommend any adjustment to the booking fee. The Clerk of the Board is required to notify the affected cities and districts of the recommendation. The report must be filed with the Clerk of the Board each calendar year.

Based on the Auditor-Controller's report, a decrease to the booking fee from \$116 to \$54 per booking, effective July 1, 2005, is recommended.

The decrease is primarily driven by Senate Bill 1102, chaptered on August 14, 2004, which states that "for the 2005-06 fiscal year and each fiscal year thereafter, the fee imposed by a county pursuant to this subdivision shall not exceed one-half of the actual administrative costs, including applicable overhead costs as permitted by federal Circular A-87 standards..."

SUPPORTING DOCUMENTS

A . Resolution

CEO Recommendation: Approve

Reviewed By: Lorenzo Zíalcita