



Agenda Date: 3/1/2005  
Agenda Placement: 6G

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors  
**FROM:** Kim Henderson for Robert Peterson - Director  
Public Works  
**REPORT BY:** Jane Slattery, Senior Engineering Aide , 259-8372  
**SUBJECT:** Health and Human Services (HHS) Building G Re-Carpet - Rejection of Bid & Re-Bid

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### **RECOMMENDATION**

Director of Public Works requests the following actions relating to the "Health and Human Service Agency Building G Re-Carpet Project," PW 04-22:

1. Rejection of the one and only bid received on February 3, 2005; and
2. Approval of revised plans and specifications for the "Health and Human Service Agency Building G Re-Carpet Project," PW 04-22R, authorization to re-advertise for sealed bids and opening of the bids at a time, date and location to be published by the Director of Public Works pursuant to Section 20150.8 of the Public Contract Code.

### **EXECUTIVE SUMMARY**

A bid for the "Health and Human Services Agency Building G Re-Carpet Project was opened on February 3, 2005. The only bidder, Robert Simas Floor Company of Rancho Cordova, submitted a bid in the amount of \$95,584. Staff has determined that the available project budget is insufficient to award the construction contract to the bidder, therefore it is requested that the Board reject the bid and re-advertise the project to obtain a bid that is within the budget.

### **FISCAL IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Capital Improvement Program
Is it Mandatory or Discretionary?	Discretionary

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Discretionary Justification:	The existing carpet in Building G at the Health & Human Services Agency is torn and creates a tripping hazard for both staff and the public and needs to be replaced.
Is the general fund affected?	Yes
Future fiscal impact:	Construction and all other project costs will occur prior to the end of the fiscal year. No future fiscal impact is anticipated.
Consequences if not approved:	The current carpet will continue to pose a safety hazard in Building G to both staff and the public.
Additional Information:	None

### **ENVIRONMENTAL IMPACT**

**Categorical Exemption Class 2:** Replacement or reconstruction of existing structures.

### **BACKGROUND AND DISCUSSION**

On January 4, 2005 the Board of Supervisors approved plans and specifications for the "Health and Human Services Agency Building G Re-Carpet Project", PW 04-22, authorized to advertise for sealed bids and for opening of the bids at a time, date and location to be published by the Director of Public Works pursuant to Section 20150.8 of the Public Contract Code.

One bid for the Health and Human Services Agency Building G Re-Carpet Project was opened on February 3, 2005. The only bidder, Robert Simas Floor Company of Rancho Cordova, submitted a bid in the amount of \$95,584. Staff has determined that the available project budget of \$100,000 is insufficient to award the construction contract to the bidder; therefore it is recommended that the Board reject the bid.

Staff wishes to rebid the project in an attempt to obtain a bid that is within the available budget. Staff has made inquiries of the contractors who picked up the plans to determine why there was only one bidder. We have learned that additional contractors will now bid on the project if it is re-advertised. As an accommodation for contractors interested in bidding on this project there will be an additional walk through scheduled. With greater interest in the project, we believe that better bids will be received. It is requested that the Board authorize the Director to rebid the project. The construction cost estimate for this project is \$70,000.

### **SUPPORTING DOCUMENTS**

None

CEO Recommendation: Approve

Reviewed By: Michael Stoltz