



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 2/9/2016
Agenda Placement: 6Q

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Helene Franchi for Nancy Watt - County Executive Officer
County Executive Office
REPORT BY: Sarah Minahen, Executive Assistant-CEO - (707) 253-4424
SUBJECT: Out of State Travel Request for Supervisor Diane Dillon

RECOMMENDATION

County Executive Officer requests authorization for out-of-state travel for Supervisor Diane Dillon from February 19, 2016 to March 1, 2016 to attend the National Association of Counties (NACo) Legislative Conference in Washington, D.C. and meet with federal officials regarding land use matters in Napa County.

EXECUTIVE SUMMARY

Today's action will authorize out-of-state travel for Supervisor Diane Dillon from February 19 to March 1, 2016 to attend the National Association of Counties (NACo) Legislative Conference in Washington, DC and meet with federal officials.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Funds are budgeted in the FY2015-2016 Board of Supervisors budget.
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Supervisor Diane Dillon will represent Napa County while attending the NACo Conference and meet with federal officials on land use issues impacting Napa County. The estimated cost of the travel is \$3,500.
Is the general fund affected?	Yes

Future fiscal impact: None

Consequences if not approved: If this item is not approved, Supervisor Dillon will not be reimbursed for travel expenses incurred on behalf of the County.

Additional Information:

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

The National Association of Counties (NACo) holds an annual legislative conference. This year the conference will be held in Washington, DC from February 20-25, 2016. NACo is the only national organization that advocates for counties before the Federal Government, working to make sure that county governments are represented well and better understood as a key element in the governmental structure. Supervisor Dillon is a member of the NACo Public Lands Committee and will attend related meetings with Department of Interior and Congressional representatives.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Molly Rattigan