



A Tradition of Stewardship  
A Commitment to Service

Agenda Date: 2/9/2016

Agenda Placement: 6C

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors

**FROM:** Kim Henderson for JOHN ROBERTSON JR. - Sheriff-Coroner  
Sheriff

**REPORT BY:** Kim Henderson, Sheriff's Administrative Manager - 259-8674

**SUBJECT:** Application to the State of California, Department of Parks and Recreation, Off-Highway Motor Vehicle Recreation Division

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### **RECOMMENDATION**

Sheriff requests authorization to sign the State of California, Department of Parks and Recreation grant application for Fiscal Year 2016-2017 in the amount of \$65,368 for reimbursement of salaries, equipment and training for law enforcement efforts in isolated areas of the County.

### **EXECUTIVE SUMMARY**

This action will authorize the Sheriff to apply for funding to offset the cost of law enforcement patrol in the isolated areas within the County by the Off Highway Motor Vehicle Team during FY 2016-2017.

### **FISCAL IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	No
What is the revenue source?	The proposed Sheriff's Department FY 2016-2017 budget will include Off Highway Motor Vehicle funding of \$65,368 for the grant period beginning July 1, 2016 through June 30, 2017. This grant has a 25% match (\$16,342) that can be met by the value of services, materials or property used on the grant. The match requirement (benefits for deputies, equipment, fuel and supplies) will be met with the General Fund dollars and Off Highway Motor Vehicle Licensing Fees included in the proposed FY 2016-2017 budget. The

Sheriff's Department has received and matched these funds for the past eleven years.

Is it Mandatory or Discretionary? Discretionary

Discretionary Justification: This item is discretionary in that there is no requirement to apply for or accept these funds. If these funds are not received, the Off Highway Motor Vehicle Team patrol hours will be decreased in the Knoxville, Berreyessa and other isolated areas of the County.

Is the general fund affected? Yes

Future fiscal impact: Appropriations and revenue will be budgeted accordingly in future fiscal years.

Consequences if not approved: If this item is not approved, the Sheriff's Department will not apply for and potentially receive funding for the Off Highway Motor Vehicle Team. Complaints such as careless shooting and illegal activities in the isolated areas of the County, which are only accessible by off-road vehicles, will go unchecked.

Additional Information:

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### **BACKGROUND AND DISCUSSION**

The Sheriff's Department is requesting authorization to apply for grant funds to continue the enforcement efforts of public and protected lands in the County including Knoxville, Lake Berryessa, all state and county parks as well as wilderness areas situated in Napa County. These areas are commonly used by off-road vehicles, campers, hunters and trespassers. Such areas are inaccessible to conventional patrol vehicles currently in use and pose a significant delay in current response time. This additional funding, if received, will enhance the current Off Highway Motor Vehicle (OHV) Team in acting as first responders to medical emergencies in remote unincorporated areas and provide the ability to enforce laws on public and private lands pertaining to off-road vehicle use, trespassing, possession and use of illegal firearms and garbage dumping.

Funds will be used for partial reimbursement of salaries, benefits and overtime and safety equipment and supplies for law enforcement efforts in isolated areas of the County and for . This grant has a 25% match which can be met with salaries related to OHV activities and Off Highway Vehicle License fees received annually.

### **SUPPORTING DOCUMENTS**

None

CEO Recommendation: Approve

Reviewed By: Helene Franchi