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NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Kim Henderson for Robert Peterson - Director
Public Works
REPORT BY: Gladys Coil, Staff Services Analyst, 259-8603
SUBJECT: Approval of Skyline Park 5-Year Development Plan and Concessionaire Agreement

RECOMMENDATION

Director of Public Works requests the following related to Skyline Park:

1. Approval of and authorization for the Chair to sign Amendment No. 5 to Agreement No. 1654 with the Skyline Park Citizens Association, Inc. for the term February 20, 2005 through February 19, 2010 with no other changes to the terms and conditions; and
2. Concurrence with the five year improvement plan as approved and recommended by the Skyline Park Citizen's Association, for the concurrent term of Amendment No. 5.

EXECUTIVE SUMMARY

In conjunction with the renewal every five years of the Concessionaire's Agreement between the County and the Skyline Park Citizens Association, the Park is required to present to the Board of Supervisors a Five-Year Development Plan. This is the fifth renewal of the Agreement and the fifth five-year proposed Plan, for the term 2005 through 2010. This year's Plan focuses on the Repair of the Lake Marie Road and the Rehabilitation of several trails, with yearly proposed expenditures between \$35,000 and \$55,000.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Parks
Is it Mandatory or Discretionary?	Mandatory
Is the general fund affected?	Yes

Future fiscal impact:	The County has appropriated \$2,000 for the past two budget cycles, which provides minimal assistance to the Association for road grading, signage, and when possible a contribution to the cost of work provided by the California Conservation Corps. All other estimated costs associated with the Improvement Plan are paid for from the Skyline Association budget, or through grant funding awards.
Consequences if not approved:	The County would be out of compliance with the State and the Association Agreements.
Additional Information:	None

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: General Rule. It can be seen with certainty that there is no possibility the proposed action may have a significant effect on the environment and therefore CEQA is not applicable [See Guidelines For the Implementation of the California Environmental Quality Act, 14 CCR 15061(b)(3)].

BACKGROUND AND DISCUSSION

Skyline Park, formerly the Napa State Hospital Farm and quarry, was declared surplus to the State's needs in the mid-1970s. At that time a small group of dedicated volunteers, naturalists, equestrian enthusiasts and conservationists, working with the Board of Supervisors, were successful in obtaining the 800 acres to be used as a park in Napa County. The County and State entered into a fifty (50) year lease agreement which expires February 19, 2030. The Lease requires that improvements be made to the facility, including restrooms, trails and other parklike improvements. The County entered into a Concessionaires Agreement with the Skyline Park Citizens Association (Association), to operate and manage the Park - that Agreement is renewable every five years through the term of the Lease.

In compliance with the terms of the Agreement, The Association has requested a five year extension of their Agreement, through February 19, 2010, and has submitted a review of the past five years' accomplishments (Exhibit A) and its new five year plan through 2010 (Exhibit B). The Improvement Plan provides a "wish list", a long range look at maintenance and improvement opportunities, and serves as a road map for any grant application opportunities which may arise. Costs associated with the projects outlined in the Plan are expensed from the Association's Budget and Grant awards.

SUPPORTING DOCUMENTS

- A . Improvement Plan 2000-2005
- B . Exhibit A - 2000 through 2004 Accomplishments
- C . Exhibit B - 2005-2010 Proposed Improvement Plan

CEO Recommendation: Approve

Reviewed By: Michael Stoltz