



Agenda Date: 2/8/2005
Agenda Placement: 6W

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Britt Ferguson for Nancy Watt - County Executive Officer
County Executive Office
REPORT BY: Meegan Condon, Analyst, 259-8748
SUBJECT: Quarterly Compliance Program Report

RECOMMENDATION

County Executive Officer and Director of Compliance request acceptance of the Compliance Program Quarterly Report for the period ending December 31, 2004.

EXECUTIVE SUMMARY

The Compliance Program Quarterly report for the period ending December 31, 2004 provides an overview of the Compliance Program including a summary of the compliance trainings provided at Health and Human Services, a summary of some recent amendments to the federal sentencing guidelines as they relate to the County's compliance program, a brief summary of selected compliance focus areas, and the Compliance Program's planned activities for the next quarter. The compliance focus areas for the quarter included:

- | Certification of the Office of Inspector General (OIG) Workplan;
- | A repayment of Federal Financial Participation totalling \$11,127 related to the Forensic Conditional Release Program;
- | Receipt and investigation into an anonymous memo concerning operations in the Social Services division;
- | Completion of the Compliance Program's work regarding the Emergency Medical Services Agency;
- | Preparations for the Internal Review Organization Audit; and
- | Certification of the Compliance Director by the Healthcare Compliance Certification Board.

FISCAL IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

There is no Environmental Impact for this item.

BACKGROUND AND DISCUSSION

Please see the attached memo from Jennifer Yasumoto, JD, Director of Compliance.

SUPPORTING DOCUMENTS

A . Compliance Program Quarterly Report

CEO Recommendation: Approve

Reviewed By: Britt Ferguson