



Agenda Date: 2/8/2005  
Agenda Placement: 6S

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors  
**FROM:** Britt Ferguson for Nancy Watt - County Executive Officer  
Regional Training Employment  
**REPORT BY:** Bruce Wilson, Regional Analyst , 259-5903  
**SUBJECT:** Amendment No. 2 to Agreement with Sonoma State, Institute for Community Inclusion contract.

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### **RECOMMENDATION**

County Executive Officer requests approval of and authorization for the Chair to sign Amendment No. 2 to Agreement No. 6246 with Sonoma State University increasing the amount by \$15,000 for a new maximum of \$187,795 amending the scope of work to include evaluation services for Project DEVELOP and regional navigator support services for Projects COMPASS and CHOICE to provide services to individuals with disabilities.

### **EXECUTIVE SUMMARY**

Increased appropriations in the amount of \$15,000 to Sonoma State University for additional work including the provision of a formal evaluation report for Project DEVELOP according to Malcolm Baldrige principles and support services for the program navigators in each of the four North Bay counties of Napa, Solano, Sonoma and Marin.

### **FISCAL IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Regional Training Employment
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	This action provides additional resources for Sonoma State University to conduct a Malcolm Baldrige style program evaluation of Project DEVELOP and to provide regional navigator support services under the auspices of Projects COMPASS and CHOICE.
Is the general fund affected?	No

- Future fiscal impact: These services are fully funded by revenue from our grant funding sources, the Department of Labor Office of Disability Employment Policy and State of California, Employment Development Department. Funds for these activities are currently budgeted in 50600 and are available via cost savings in regional activities for Projects DEVELOP, CHOICE and COMPASS.
- Consequences if not approved: The County may not be able to meet its grant obligations as delineated in our scopes of work with our funding sources.
- Additional Information: The Regional Navigator position had been previously staffed by an extra-help County employee when project management was also conducted through the County. Due to the fact that Sonoma State University, through agreement No. 6246, is the Project Manager for the disability employment grants INCLUSION, DEVELOP, CHOICE and COMPASS, they are now better positioned to manage Regional Navigator activities and outcomes.

### **ENVIRONMENTAL IMPACT**

There is no Environmental Impact for this item.

### **BACKGROUND AND DISCUSSION**

On September 28, 2004 the Board of Supervisors approved Agreement No. 6246 with Sonoma State University on behalf of its California Institute on Human Services to provide full project management services to the County for Projects INCLUSION, DEVELOP, CHOICE, and COMPASS which are grant projects designed to assist people with disabilities seek and gain full employment.

The overall purpose of the grants are to:

- | Maximize the capacity of and outcomes from the One-Stops and their partners to effectively serve people with disabilities through customized employment strategies as well as effective partnering and service system development strategies. The One-Stops will integrate these strategies into their policies and practices to increase employment, choice and wages for people with disabilities. (Project INCLUSION)
- | Develop our employment and training system's capacity in the region to serve youth with disabilities and to increase the participation and success of youth with disabilities through this youth-serving system. (Project DEVELOP)
- | To provide for a disability program navigator service to train One-Stop staff and partners and assist customers in accessing services from the One-Stop system. (Project CHOICE, COMPASS).

Today's action will approve an Amendment to our agreement with Sonoma State University that adds additional work activities to the contract to include 1) a Malcolm Baldrige style program evaluation for Project DEVELOP; and 2) regional navigator services to support local Program Navigators achieve the following functions in each of the North Bay partner counties of Napa, Solano, Sonoma and Marin:

*For seamless service delivery:*

- | Lead the Universal Access Workgroups at each site to ensure usability of all products and services of the One Stop by people with disabilities

- | Create sharing agreements with all relevant partners
- | Learn all of the possible resources available to people with disabilities for employment support.

*For addressing barriers for people with disabilities:*

- | Counsel and advise people with disabilities about all resources so that they may make informed choices on their path to employment
- | Lead the One Stop system in determining and purchasing, installing and training on appropriate adaptive equipment and services in the resource rooms at the One Stops.
- | Creating a panel of consumers to determine on-going customer requirements of people with disabilities.

Funding for the agreement is covered through cost savings in Projects DEVELOP, CHOICE and COMPASS.

**SUPPORTING DOCUMENTS**

None

CEO Recommendation: Approve

Reviewed By: Helene Franchi