



Agenda Date: 2/8/2005
Agenda Placement: 6F

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Kim Henderson for Robert Peterson - Director
Roads Department
REPORT BY: Kim Henderson, Staff Services Manager, 259-8382
SUBJECT: Budget transfer increasing services and supplies appropriation

RECOMMENDATION

Director of Public Works requests approval of Budget Transfer No. 60 appropriating \$700,000 in the Roads budget with offsetting revenues from available fund balance for ongoing work for the Silverado Trail Overlay and other surface treatment programs expected to be completed through the end of the Fiscal Year. (4/5 vote required)

EXECUTIVE SUMMARY

The Road Department, due to favorable contract prices and mild weather has depleted appropriations for the Services and Supplies account. This is the maintenance and operations account for the Road Department and includes all the funds used for materials and equipment. Approval of budget transfer No. 60 appropriates additional funding to cover ongoing expenses to be completed through the end of the fiscal year.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	No
What is the revenue source?	Current fund balance available in Roads is approximately \$1.7 million. Budget transfer No. 60 will appropriate \$700,000 of the available balance.
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Approval of this budget transfer will allow the roads department to continue with ongoing work expected to be completed through the end of the Fiscal Year.
Is the general fund affected?	No

Future fiscal impact: None.
Consequences if not approved: Continued maintenance and safety of County roads will be seriously jeopardized.
Additional Information: None

ENVIRONMENTAL IMPACT

There is no Environmental Impact for this item.

BACKGROUND AND DISCUSSION

The Road Department has taken advantage of recent favorable contract prices and mild weather to move forward some necessary road maintenance projects such as growth control and structure maintenance, as well as the planned resurfacing of Silverado Trail. However, in taking advantage of these favorable conditions, the appropriations for the maintenance and operations account for the the Road Department have been depleted. Additionally the price paid for petroleum related materials such as asphalt and asphaltic emulsions that are a significant component of this work, has increased dramatically in the last 12 months.

Approval of Budget Transfer No. 60 will increase the operations line by \$500,000 and the Silverado Trail Overlay project by \$200,000.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve
Reviewed By: Michael Stoltz