



Agenda Date: 2/7/2006  
Agenda Placement: 6A

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors  
**FROM:** Shelli Brobst for Randy Snowden - Director  
Health & Human Services  
**REPORT BY:** Shelli Brobst, Contracts Analyst, 253-4720  
**SUBJECT:** Amendment No. 3 to Agreement with Aldea, Inc.

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### **RECOMMENDATION**

Director of Health and Human Services requests approval of and authorization for the Chair to sign Amendment No. 3 to Agreement No. 6166 with Aldea, Inc., incorporating technical corrections into the agreement.

### **EXECUTIVE SUMMARY**

The requested amendment will enable the following technical corrections to Agreement No. 6166 with Aldea, Inc.: (1) incorporates the revised Scope of Work; (2) incorporates the revised budget; and (3) corrects a typographical error in the maximum dollar amount the contractor received in Fiscal Year 2003-2004. The amendment regarding the Fiscal Year 2003-2004 maximum amount does not result in any increase in the maximum compensation payable to the contractor; it only clarifies the dollar amount for auditing purposes.

### **FISCAL IMPACT**

Is there a Fiscal Impact?                      No

### **ENVIRONMENTAL IMPACT**

**ENVIRONMENTAL DETERMINATION:** The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### **BACKGROUND AND DISCUSSION**

Services under Agreement No. 6166 consist of the provision of group substance abuse prevention services to Latino students at middle and high school campuses throughout the County. The prevention services utilize the CLARO/CLARA Mentoring Program, which is a research-based model for the provision of effective prevention programming to this target population. Services include assessments of students referred for drug and alcohol groups, facilitation of groups, family outreach, referral, and coordination of services with teachers and staff.

On June 7, 2005, the Board approved Amendment No. 2 to Agreement No. 6166 with Aldea, Inc., decreasing the maximum amount for Fiscal Year 2005-2006, incorporating agency-wide changes to the General Terms and Conditions, and revising the Scope of Work to remove language referring to the previous contractor, CANV. However, the revised Scope of Work and budget were inadvertently omitted from the approved agreement. Amendment No. 3 incorporates the revised Scope of Work and the revised budget into the agreement and also makes a technical correction in the Fiscal Year 2003-2004 maximum dollar amount. The amendment does not result in an increase in the maximum compensation payable to the contractor; it clarifies the maximum dollar amounts for each fiscal year for auditing purposes.

The department has an executed Business Associate agreement on file for this provider.

### **SUPPORTING DOCUMENTS**

None

CEO Recommendation: Approve

Reviewed By: Lorenzo Zialcita