



Agenda Date: 2/6/2007
Agenda Placement: 6L

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Michael Stoltz for Robert Peterson - Director
Public Works
REPORT BY: Janet Walker, Associate Civil Engineer, 259-8383
SUBJECT: Award of contract: Juvenile Court Entrance and Minor Modifications PW 07-09

RECOMMENDATION

Director of Public Works requests the following related to the "Juvenile Court Entrance and Minor Modifications Project," PW07-09:

1. Approval of Budget Transfer No. 43 appropriating \$50,000 in the Capital Improvement Program budget with a corresponding reduction in the General Fund Appropriations for Contingencies; (4/5 vote required) and
2. Award of the contract to Emil Meyers Construction of Napa, California, for its low base bid of \$50,574 and authorization for the Chair to sign the construction contract.

EXECUTIVE SUMMARY

The Juvenile Court, located in the old Juvenile Hall Facility, requires more entrance lobby space to accommodate security equipment and to provide separate areas for persons involved in the court proceedings.

FISCAL IMPACT

Is there a Fiscal Impact? Yes

Is it currently budgeted? No

What is the revenue source? Funds for this project will come from two sources:

- 1 Appropriations for Contingencies in the amount of \$50,000 which will cover the County's portion of the costs for the reconfiguration of the entryway.; and
- 1 Courts Construction Fund in the amount of \$24,359 which is appropriated and will fund remaining project costs, such as carpeting,

painting and seating reconfiguration.

Is it Mandatory or Discretionary? Discretionary
 Discretionary Justification: Enhanced security is required in the Juvenile Court. These modifications will create the space necessary to provide this security.
 Is the general fund affected? Yes
 Future fiscal impact: None
 Consequences if not approved: There will not be sufficient appropriation authority to complete projects.
 Additional Information: None

ENVIRONMENTAL IMPACT

Categorical Exemption Class 1: It has been determined that this type of project does not have a significant effect on the environment and is exempt from the California Environmental Quality Act. [See Class 1 ("Existing Facilities") which may be found in the guidelines for the implementation of the California Environmental Quality Act at 14 CCR §15301; see also Napa County's Local Procedures for Implementing the California Environmental Quality Act, Appendix B.]

BACKGROUND AND DISCUSSION

On December 19, 2006 the Board of Supervisors approved plans and specifications for the "Juvenile Court Entrance and Minor Modifications Project" PW 07-09, authorized Public Works to advertise for sealed bids and for opening of the bids at a time, date and location to be published by the Director of Public Works pursuant to Section 20150.8 of the Public Contract Code. On January 18, 2007, the following bids were received for the "Juvenile Court Entrance and Minor Modifications Project", PW 07-09:

CONTRACTOR	TOTAL BASE BID
Emil Meyers Construction of Napa	\$ 50,574.00
. Page Construction of Novato	\$ 69,944.00

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Andrew Carey