



Agenda Date: 2/6/2007
Agenda Placement: 6G

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Shelli Brobst for Randolph F. Snowden - Director
Health & Human Services
REPORT BY: Shelli Brobst, Contracts Analyst, 253-4720
SUBJECT: Budget Transfer for the Social Services Department

RECOMMENDATION

Director of Health and Human Services requests approval of Budget Transfer No. 40 appropriating \$25,000 in the Social Services budget with offsetting revenues from the Department of Social Services, Child Welfare Services Outcome Improvement Project (CWSOIP) augmentation allocation to fund contract expenditures. (4/5 vote required)

EXECUTIVE SUMMARY

Approval of the requested action will allow HHSA to increase its budgeted revenue with funds coming in from the Department of Social Services for the Child Welfare Services Outcome Improvement Project. This additional revenue will fund a new agreement with the SPHERE Institute to provide consultation services relating to the implementation of the Comprehensive Assessment Tool (CAT) Safety and Risk Assessment System.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	No
What is the revenue source?	Child Welfare Services Outcome Improvement Project (CWSOIP) Augmentation Allocation.
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	This action is discretionary in that there is no mandate to accept the augmentation to the allocation. Approval of the requested action will enable HHSA to contract with the SPHERE Institute. The augmentation will fully fund

the contract with SPHERE.

Is the general fund affected? No

Future fiscal impact: None

Consequences if not approved: If this action is not approved, HHSA will be unable to contract with SPHERE and the augmentation to the allocation will revert to State.

Additional Information: None

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

Steinberg's Assembly Bill 636 (Child Welfare System Improvement and Accountability Act of 2001) required accountability in the structure of Child Welfare Services within the State of California, primarily, a new series of outcome data indicators that counties must monitor and report on and upon which the State will audit county performance and compliance. In this regard, the California Department of Social Services Children and Family Services Division determined that the Comprehensive Assessment Tool (CAT) is one of the two assessment tools that conform to the Statewide Safety and Assessment System in child welfare services. Towards this end, the SPHERE Institute developed the technical assistance and research expertise to provide core support in the design, implementation and evaluation of the CAT.

If today's requested action is approved, HHSA will enter into a new agreement with the SPHERE Institute for services related to the implementation of CAT in Napa County. Because the aggregate compensation to SPHERE will be less than \$50,000, the contract will be presented to the County Executive Officer for approval.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Lorenzo Zialcita