



Agenda Date: 2/6/2007
Agenda Placement: 6F

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Shelli Brobst for Randolph F. Snowden - Director
Health & Human Services
REPORT BY: Shelli Brobst, Contracts Analyst, 253-4720
SUBJECT: Amendments to Agreements with California Department of Health Services (AIDS Master Grant)

RECOMMENDATION

Director of Health and Human Services requests approval of and authorization for the Chair to sign the following:

1. Amendment No. 3 to Agreement No. 3409 with the California Department of Health Services (AIDS Master Grant Agreement) increasing the amount by \$168,344 for a new combined maximum of \$550,600 for Fiscal Years 2004-2005, 2005-2006, and 2006-2007;
2. Amendment No. 3 to Agreement No. 3820 with the California Department of Health Services increasing the amount of the subordinate MOU governing AIDS education and prevention by \$168,344 for Fiscal Year 2006-2007; and
3. Budget Transfer No. 38 increasing appropriations by \$168,344 in the Public Health Budget with offsetting revenue from the State Office of AIDS to fund program and contract expenditures. (4/5 vote required)

EXECUTIVE SUMMARY

Approval of the requested actions will accept \$168,344 in additional State AIDS funding for the provision of needed AIDS education and prevention services. The additional funding will be used for professional services, supplies, a planning facilitator, and program administration. The full allocation funds existing contracts with Community Health Clinic Ole and Planned Parenthood-Shasta Diablo.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	No
What is the revenue source?	The revenue source is an increase in State AIDS education and prevention allocation (\$168,344).

Is it Mandatory or Discretionary? Discretionary

Discretionary Justification: Approval of the requested actions is discretionary in that HHSa is not mandated to accept the increase to this allocation. HHSa was notified on September 1, 2006 that the County would be receiving an increase to its Health Prevention and Community Planning allocation, and in order to utilize the additional funding, HHSa entered into a new agreement with Community Health Clinic Ole in October, 2006 to provide AIDS education and prevention services. The allocation increase will fully fund the October, 2006 \$70,000 agreement with Community Health Clinic Ole and the \$38,338 increase to the agreement with Planned Parenthood-Shasta Diablo that was approved by the Board on November 7, 2006. The remaining \$48,431 will be used by HHSa for educational materials, a planning facilitator, and program administration

Is the general fund affected? No

Future fiscal impact: Agreements No. 3409 and 3820 are multi-year revenue agreements that began on July 1, 2004 and will terminate on June 30, 2007.

Consequences if not approved: If the requested actions are not approved, Napa County will not avail of the additional revenue for HIV Education and Prevention services.

Additional Information:

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

The California Department of Health Services (CDHS) receives and distributes several federal allocations for AIDS services using a "Master Grant Agreement" (Agreement No. 3409) to specify funding totals and recite general conditions. Three subordinate MOUs are developed under Agreement No. 3409 and address specific activities and services to be provided: (1) Agreement No. 3484 (AIDS Surveillance Activities, \$45,000); (2) Agreement No. 3485 (HIV Counseling and Testing, \$27,450); and (3) Agreement No. 3820 (HIV Education and Prevention).

The requested amendments increase the Fiscal Year 2006-2007 allocation for AIDS education and prevention activities by \$168,344 as the result of an increase in federal funds supporting this program. The \$168,344 increase is reflected in both the Master Grant Agreement (No. 3409) and the HIV Education and Prevention MOU (No. 3820), bringing the revised total of subordinate Agreement No. 3820 to \$478,150, and the new total of the Master Grant Agreement No. 3409 to \$550,600.

Approval of the requested actions will provide the funding to pay for contracts with Community Health Clinic Ole and Planned Parenthood Shasta-Diablo for the provision of AIDS education and prevention services. This funding will also cover County expenditures for materials, a planning facilitator and program administration.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Lorenzo Zialcita