



Agenda Date: 2/6/2007  
Agenda Placement: 6C

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

---

**TO:** Board of Supervisors  
**FROM:** Jan Donovan for Douglas Koford - Sheriff-Coroner  
Sheriff  
**REPORT BY:** Jan Donovan, Sheriff's Administrative Manager, 259-8674  
**SUBJECT:** Contract for Police Services with the City of American Canyon

---

### **RECOMMENDATION**

Sheriff requests approval of and authorization for the Chair to sign the renewal of Revenue Agreement No. 3220 with the City of American Canyon for a maximum of \$3,519,262 for the term July 1, 2006 through June 30, 2011 for the provision of law enforcement services.

### **EXECUTIVE SUMMARY**

Since 1993, the City of American Canyon has contracted with the Sheriff's Department to provide law enforcement services within the City's municipal boundaries. This renewal reflects the estimated cost to provide the Fiscal Year 2005/2006 level of service plus four additional Deputy Sheriff I/II positions for a new staff total of 22. The total amount of the contract is a projected amount only; monthly billings will reflect actual expenditures.

### **FISCAL IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Sheriff
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	This agreement generates revenue for the Sheriff's Department as the City of American Canyon has agreed to pay all the actual costs associated with providing law enforcement services. Under this agreement, the City of American Canyon will not only pay for salary and operating costs, but will also assume a portion of the fixed liability and overhead costs of the Sheriff's Department.

Is the general fund affected? No

Future fiscal impact: This contract extends through June 30, 2011. Appropriations will be budgeted and invoiced accordingly.

Consequences if not approved: Napa County will not provide nor receive revenue for law enforcement services in the City of American Canyon. The City of American Canyon will need to contract with another jurisdiction for the provision of law enforcement services.

Additional Information:

### **ENVIRONMENTAL IMPACT**

**ENVIRONMENTAL DETERMINATION:** General Rule. It can be seen with certainty that there is no possibility the proposed action may have a significant effect on the environment and therefore CEQA is not applicable. [See Guidelines For the Implementation of the California Environmental Quality Act, 14 CCR 15061(b)(3)].

### **BACKGROUND AND DISCUSSION**

The City of American Canyon has contracted with the County for law enforcement services provided by the Sheriff's Department since 1993. During Fiscal Year 2005/2006, the Sheriff assigned one Chief, three Sergeants and 14 Deputy Sheriff positions to the City of American Canyon. This agreement renews the Fiscal Year 2005/2006 level of service and adds four additional Deputy Sheriff positions effective July 1, 2006 for a new staff total of 22. The estimated contract amount is \$3,519,262 in Fiscal Year 2006/2007, however, the agreement calls for the City of American Canyon to pay the actual costs incurred for law enforcement services. An estimated cost for each subsequent fiscal year will be submitted by the County to the City by March 1st of each year and will be incorporated as an amendment. Staff from the County Executive Office has worked with Sheriff's Department representatives to develop an equitable cost sharing formula for liability costs associated with the operation of this division. In Fiscal Year 2006-2007, the City will be contributing approximately \$90,434 towards liability costs. This represents approximately 19% of the total liability charged to the Sheriff's Department in Fiscal Year 2006/2007.

This agreement is coming late to the Board due to negotiating and process time. However, the Sheriff has continued to provide law enforcement services. The City of American Canyon has agreed to pay for the actual cost of services provided since July 1, 2006 as stipulated in this agreement.

### **SUPPORTING DOCUMENTS**

None

CEO Recommendation: Approve

Reviewed By: Molly Rattigan