



A Tradition of Stewardship  
A Commitment to Service

Agenda Date: 2/4/2020

Agenda Placement: 6J

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

---

**TO:** Board of Supervisors

**FROM:** Anthony Halstead - Interim Director  
Library

**REPORT BY:** Michelle Carreon, Staff Services Analyst II - 707.253.4819

**SUBJECT:** Authorization to accept donations in the amount of \$55,000 and \$2,500 to the Napa County Library

---

### **RECOMMENDATION**

Interim Director of Library Services and Community Outreach requests the following:

1. Acceptance of a \$55,000 donation from the Napa County Library Foundation;
2. Acceptance of a \$2,500 donation from Robert and Ellen Streich Family Endowment for the Adult Literacy Program; and
3. Authorization for the Chair to sign letters of appreciation in acceptance of these donations.

### **EXECUTIVE SUMMARY**

In accordance with Board Resolution No.99-56, adopted on June 1, 1999, the Director of Library Services must obtain authorization from the Board of Supervisors before accepting donations greater than \$2,000.

Interim Director of Library Services and Community Outreach is requesting authorization to accept donations the Napa County Library received:

1. \$55,000 from the Napa County Library Foundation; and
2. \$2,500 from the Robert and Ellen Streich Family Endowment.

Today's action will allow for the orderly acceptance of both the Napa County Library Foundation and Robert and Ellen Streich Family Endowment.

**FISCAL & STRATEGIC PLAN IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	The Napa County Library Foundation is budgeted in the Napa Library Operations Budget, revenue line item 47500, Donations. The Robert and Ellen Streich Family Endowment donation is budgeted in the Napa Library Literacy Budget, revenue line item 47500, Donations.
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Approval of the requested action will enable the donations to be used to fund guest speakers, projects and programs to be provided to the community.
Is the general fund affected?	No
Future fiscal impact:	There will be no future fiscal impact past as the funds will be spent in the current fiscal year.
Consequences if not approved:	If the requested action is not approved, the Library will not be able to accept the \$55,000 and \$2,500 donations for guest speakers, projects and programs at the Napa County Library.
County Strategic Plan pillar addressed:	Collaborative and Engaged Community Healthy, Safe, and Welcoming Place to Live, Work, and Visit
Additional Information:	

**ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

**BACKGROUND AND DISCUSSION**

On June 1, 1999, the Board of Supervisors adopted Resolution 99-56, authorizing the Library Director to accept on behalf of the Napa County Library donations of money and gifts of \$2,000 or less to support existing Library services and programs. Interim Library Director must obtain authorization from the Board before accepting donations greater than \$2,000.

On January 15, 2020, the Library received a donation in the amount of \$2,500 from the Robert and Ellen Streich Family Endowment, a donor advised fund of the Napa Valley Community Foundation. The donation will be used to purchase books and outreach materials for the Adult Literacy Program of the Literacy Center at the Napa County Library.

On January 16, 2020, the Library received a donation in the amount of \$55,000 from the Napa County Library Foundation to programs and services to be provided to the community at the Napa County Library.

Staff requests acceptance of these donations and authorization for the Chair to sign the attached letters of appreciation.

**SUPPORTING DOCUMENTS**

A . Streich Letter

B . Napa LibraryFoundation Letter

CEO Recommendation: Approve

Reviewed By: Helene Franchi