



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 2/4/2020

Agenda Placement: 6A

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: AMANDA GIBBS for Mary Butler - Chief Probation Officer
Probation
REPORT BY: Ferlyn Buenafe, Staff Services Manager - 707.253.4126
SUBJECT: City of Napa Shooting Range

RECOMMENDATION

Chief Probation Officer requests approval of and authorization for the Chair to sign an Agreement with the City of Napa for use of their shooting range at a rate of \$1,000 monthly for the term February 1, 2020 through June 30, 2021 with automatic renewals annually.

EXECUTIVE SUMMARY

The Probation Department is seeking a shooting range for the purposes of firearms training and qualifications for armed sworn personnel. The City of Napa operates a shooting range that is local and meets the needs of the Department.

FISCAL & STRATEGIC PLAN IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Probation
Is it Mandatory or Discretionary?	Mandatory
Is the general fund affected?	Yes
Future fiscal impact:	The expected annual cost for use of the City's shooting range is \$12,000. Costs will be budgeted accordingly in subsequent fiscal years

Consequences if not approved: If the Agreement is not approved, Probation will need to secure an Agreement with another agency that is not local to the County and anticipates additional expenses.

County Strategic Plan pillar addressed: Effective and Open Government

Additional Information:

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

All sworn, armed probation officers are required to qualify quarterly at a firing range. Additionally, armed officers require relevant, realistic, and regular training with their firearm as it is a perishable skill. Each qualification/training is a minimum of four (4) hours.

The City of Napa's shooting range is able to accommodate the Department's armed officers to meet required quarterly qualifications. The fee is \$1,000 per month invoiced quarterly in arrears.

The Department has a current contract with another government agency to use their firing range however, that agency is unable to accommodate the Department's requested schedule, the range is located in another County and the fees and expenses associated with firearm qualifications are greater.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve
Reviewed By: Susan Kuss