



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 2/3/2015

Agenda Placement: 6I

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Steven Lederer - Director of Public Works
Public Works
REPORT BY: Scott Marsh, STAFF SERVICES ANALYST I - 707-259-8363
SUBJECT: Disposal of County Surplus Vehicles

RECOMMENDATION

County Executive Officer/Purchasing Agent, and Purchasing Manager request the following:

1. Declare certain vehicles, which are fixed and non-fixed assets as surplus and no longer required for public use; and
2. Authorize the sale of fixed and non-fixed asset surplus vehicles at public auction (4/5 vote required).

EXECUTIVE SUMMARY

The County has ten (10) vehicles that have outlived their useful life, have been, or will be, removed from service, and are no longer required for public use. With approval of today's action, ten (10) vehicles will be declared surplus and sold at auction. Seven (7) of these vehicles are fixed assets and three (3) of them are non-fixed assets that were leased vehicles which have been conveyed to the County at the end of their lease terms.

California Code Section 25363 authorizes the Board of Supervisors, upon a four-fifths vote, to sell at public auction, and convey to the highest bidder, for cash, any property belonging to the county and not required for public use.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	No
What is the revenue source?	None. There is no expense associated with auctioning the vehicles. Revenue

from sale will be deposited in the appropriate fund.

Is it Mandatory or Discretionary? Discretionary

Discretionary Justification: The vehicles recommended for disposal have outlived their usefulness, have been, or will be, removed from service, and are no longer required for public use.

Is the general fund affected? No

Future fiscal impact: None.

Consequences if not approved: Accumulated surplus property would exceed existing storage capacity.

Additional Information:

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

Ten (10) vehicles have outlived their useful life, have been, or will be, removed from service, and are no longer required for public use. The ten (10) vehicles will be removed from the County's inventory after they have been sold at auction and the proceeds have been received by the Auditor-Controller.

As a general practice, the Equipment Pool attempts to fully depreciate vehicles before identifying them as surplus. Typically, fleet vehicles are fully depreciated when they have been driven 80,000 miles, while patrol vehicles are fully depreciated when they have been driven 90,000 miles. In some instances, vehicles that have been fully depreciated may be retained if their maintenance costs and condition warrant continued use. On the other hand, some vehicles are declared surplus and disposed of before they have been fully depreciated because the cost to maintain and/or repair them are not justified. Vehicles that have suffered major collisions, that require major engine or transmission work, or that have experienced excessive wear or exposure to extremely harsh conditions, are generally declared surplus and disposed of if the cost of making the necessary repairs or providing continued maintenance are not justified.

The following fixed asset vehicles have reached the end of their useful life as defined above, will be removed from surplus, and sold at auction:

- l Two (2) Animal Services vehicles, a 2007 Ford F-250, VIN 1FDNF20596EC68077 (vehicle number 0502); and a 2006 Ford F-250, VIN 1FTNF20538EA12752 (vehicle number 0206).
- l Three (3) Sheriff vehicles, a 2011 Ford Interceptor, VIN 2FABP7BV7BX117378 (vehicle number 0111); a 2009 Ford Crown Victoria, VIN 2FAHP71V89X106072 (vehicle number 0101); and a 2010 Ford Expedition, VIN 1FMJU1G56AEA52541 (vehicle number 0168).
- l One (1) UC Cooperative Extension vehicle, a 1998 Chevrolet Lumina, VIN 2G1WL52M9W220551 (vehicle number 0024).

The three (3) non-fixed asset vehicles leased by the Sheriff's Department, a 2003 Ford Expedition, VIN 1FMPU16L43LB66918 (vehicle number 4004); a 2003 Ford Crown Victoria, VIN 2FAHP71W43X216021 (vehicle number 4005); and a 2006 Ford Crown Victoria, VIN 2FAHP71W86X140517 (vehicle number 4007) have

reached the end of their lease term and ownership has been conveyed to the County. These vehicles have reached the end of their useful life as defined above and will be sold at auction.

One (1) fixed asset vehicle, a Yamaha Personal Water Craft, VIN YAMA5064A707 has hull damage and is taking on water. In consideration of the repair cost as compared with the overall condition and value of the vehicle the recommendation is to surplus the vehicle and sell it at auction as is. The Department of Public Works is recommending that the vehicle not be replaced at this time. The Board of Supervisors is authorized under the conditions set forth in California Government Code Section 25363 to sell at public auction and convey to the highest bidder for cash, any property belonging to the county and not required for public use (4/5 vote required).

SUPPORTING DOCUMENTS

A . Surplus Vehicle Listing - FY2014

CEO Recommendation: Approve

Reviewed By: Molly Rattigan