



Agenda Date: 2/28/2006  
Agenda Placement: 6E

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors  
**FROM:** Shelli Brobst for Randy Snowden - Director  
Health & Human Services  
**REPORT BY:** Shelli Brobst, Contracts Analyst, 253-4720  
**SUBJECT:** Agreement with Napa Valley Child Advocacy Network dba Parent-Child Advocacy Network (Public Health Programs)

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### **RECOMMENDATION**

Director of Health and Human Services requests approval of and authorization for the Chair to sign an agreement with Napa Valley Child Advocacy Network, Inc., dba Parent-Child Advocacy Network, for a maximum of \$30,000 for the term February 28, 2006 through June 30, 2006 to provide health care liaison services to families whose children are receiving services in the California Children's Services and Medical Therapy Programs.

### **EXECUTIVE SUMMARY**

Approval of the requested action will enable the Parent-Child Advocacy Network to provide resources, peer counseling, mentoring and consultation to families of children in HHSA's California Children's Services (CCS) and Medical Therapy programs.

### **FISCAL IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Public Health
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Approximately 85% of this agreement is funded with ongoing state and federal CCS/MTP funds. In Fiscal Year 2005-2006, the remainder will be funded with Health Realignment dollars already budgeted for the CCS/MTP programs. These programs include a currently vacant Extra Help position as well as other salary savings. If the contract is continued in Fiscal Year 2006-

2007, the County share will be funded with budgeted Realignment Health dollars. Failure to enact this program would require the County to develop an alternative plan to spend the state and federal funds specifically allocated for the provision of liaison services, or the County will have to decline said funding.

Is the general fund affected? No

Future fiscal impact: Although the agreement terminates June 30, 2006, the agreement contains an automatic renewal, which enables the County to continue these services into the next fiscal year. Appropriations would then be budgeted accordingly.

Consequences if not approved: An alternative plan will need to be developed for the use of these funds.

Additional Information: None

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### **BACKGROUND AND DISCUSSION**

HHSA's California Children's Services (CCS) program and Medical Therapy Program (MTP) provide medical case management and rehabilitation services to Napa County children with medically eligible conditions. The goal of the MTP is to enable children with physical disabilities to achieve maximum independence. Doing so requires the active participation of everyone on the child's "team," especially the child's family.

The Children's Regional Integrated Services System (CRISS), a foundation-funded effort to improve service delivery, has worked with State CCS and County CCS programs in recent years to ensure that the CCS/MTP system provides services to children in a "family friendly" manner, in the belief that doing so will promote the family's participation on the treatment "team." The State, which provides administrative oversight for the program, highly recommends the creation of a "Parent Care Liaison" position and has allocated up to one FTE per county for this position. The Parent Care Liaison will provide orientation and peer mentoring to CCS and MTP families. Activities will include participation with families in program intake meetings and therapy appointments in the MTP, home visits with the therapists, monthly medical therapy conferences, transition planning, referrals and serving as a resource. The Parent Care Liaison also will collaborate with CCS and MTP staff on strategies to improve family participation in both programs, to ensure a family-oriented approach by HHSA, and to foster family mastery of the administrative requirements necessary to gain maximum access to appropriate system resources for their children.

A determination has been made that the contractor is not providing services under this agreement as a Business Associate; therefore, a Business Associate Agreement is not required.

### **SUPPORTING DOCUMENTS**

None

CEO Recommendation: Approve

Reviewed By: Lorenzo Zialcita