



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 2/27/2018

Agenda Placement: 6X

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Jon Gjestvang - Chief Information Officer
Information Technology Services
REPORT BY: Wendi Agans, Staff Services Analyst II - (707) 253-6133
SUBJECT: Revision of Capital Assets Schedule

RECOMMENDATION

Chief Information Officer requests a revision of the Schedule of Approved Capital Assets in the Final Budget for Fiscal Year 2017-2018 in the amount of \$48,000 to purchase two additional public safety radios/repeaters.

EXECUTIVE SUMMARY

Today's requested action is to revise the approved Information Technology Services' (ITS) Capital Asset Schedule for Fiscal Year 2017-2018 so ITS can purchase two additional public safety radios/repeaters in lieu of two combiner systems to expand and improve functionality of the County's public safety radio infrastructure.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Information Technology Services
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	The need to purchase additional radios for infrastructure expansion has become a greater priority for the department. This request to revise the Schedule of Capital Assets is reallocating funds and will not require additional budget authority.
Is the general fund affected?	No

Future fiscal impact: No future fiscal impact.

Consequences if not approved: If not approved, priority wireless telecommunications equipment will not be purchased this fiscal year.

Additional Information:

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

Section 8E of the County Policy Manual states that County departments need the Board of Supervisors approval to reallocate fixed asset appropriations, either through the budget process or a Board of Supervisors meeting.

On September 12, 2017, the Board of Supervisors approved the purchase of two additional radios/repeaters in lieu of two GPS units to replace end-of-life equipment.

Today's requested action is to revise the approved Capital Asset Schedule for Fiscal Year 2017-2018, once more, so ITS can purchase two additional radios/repeaters in lieu of two combiners; combiners group different signals into a single output. The combiner purchases were planned to upgrade existing systems, however the need to purchase additional radios for infrastructure expansion has become the priority.

Description	FY 17/18 Schedule of Approved Capital Assets		9/12/2017 Board Approved Revisions		2/27/2018 Today's Requested Revisions	
	Total Cost	Quantity	Total Cost	Quantity	Total Cost	Quantity
Combiners	\$48,000	2	\$48,000	2	\$0	0
Public Safety Radio/Repeaters	\$52,500	7	\$70,500	9	\$118,500	11
GPS Systems	\$27,000	3	\$9,000	1	\$9,000	1
Distribution Panel	\$5,500	1	\$5,500	1	\$5,500	1
Microwave Radio	\$32,000	1	\$32,000	1	\$32,000	1
Total Budgeted	\$165,000		\$165,000		\$165,000	

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Helene Franchi