



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 2/27/2018

Agenda Placement: 6F

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors

FROM: JoAnn Melgar for Howard Himes - Director
Health & Human Services Administration

REPORT BY: JoAnn Melgar, Staff Services Analyst II - 707-253-4722

SUBJECT: Revenue Agreement with the U.S. Department of Housing and Urban Development (Home to Stay)

RECOMMENDATION

Director of Health and Human Services requests approval of and authorization for the Chair to sign a revenue agreement with the U.S. Department of Housing and Urban Development for a maximum of \$157,363 for the term January 1, 2017 through December 31, 2017 for the Home to Stay program.

EXECUTIVE SUMMARY

The Home to Stay program (formerly referred to as TRAIN - Transitional Residential Alliance and Integrated Network program), provides housing rental assistance and crucial supportive services to individuals and families who are homeless and chronically homeless in Napa County. This program has been operating in Napa County since 2001 and is administered by the Homeless and Housing Services Unit of the Operations Division of the Health and Human Services Agency. This grant specifically provides \$90,960 for Rental Assistance, \$58,698 for supportive services, and \$7,705 for Administration for a total of \$157,363 for the term January 1, 2017 through December 31, 2017.

Staff received the proposed grant agreement from Housing and Urban Development (HUD) in January 2018. Services have already been provided for this grant, which the Housing and Urban Development Department does not release until the end of the grant period. The funding for this grant may be drawn down upon execution of this agreement.

FISCAL IMPACT

Is there a Fiscal Impact? Yes

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| Is it currently budgeted? | Yes |
| Where is it budgeted? | Health & Human Services Administration |
| Is it Mandatory or Discretionary? | Discretionary |
| Discretionary Justification: | Approval of the requested action is discretionary in that there is no mandate to accept the U.S. Department of Housing and Urban Development (HUD) funding to assist in the operation of Napa County's Home to Stay Rapid Rehousing Program. Approval will provide the County with funding to support Napa County's homeless outreach services. |
| Is the general fund affected? | No |
| Future fiscal impact: | None. The County will apply for 2018 funding when it is available. |
| Consequences if not approved: | If the renewal of the revenue agreement is not approved, the County will have to fund the full cost of Home To Stay outreach and supportive services in calendar year 2017 with County General fund. |
| Additional Information: | |

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

The Home to Stay program (formerly referred to as TRAIN - Transitional Residential Alliance and Integrated Network program) provides rapid housing rental assistance and crucial supportive services to individuals and families who are homeless and chronically homeless in Napa County. The program, which is administered by the Homeless and Housing Services Unit of the Operations Division of the Health and Human Services Agency (HHSA), is designed to assist people experiencing substance abuse, mental health, co-occurring disabilities, HIV, physical disabilities, and domestic violence. The project focuses on moving people from homelessness into housing and assists them in obtaining employment, health and recovery services, and permanent housing. While the rental assistance is time-limited, people generally move into mainstream housing within one year or less. The housing placement is potentially permanent, depending upon an increase in household income after receiving employment, education, and financial assistance.

The County has subcontracted for many years with Community Action of Napa Valley, Inc. (CANV) Napa Emergency Women's Services, Inc. (NEWS), and the City of Napa to perform required street outreach, housing location, case management, and provide rental assistance to homeless individuals and families, utilizing these grant funds. HHSA has continued to operate this program since January 1, 2003 because participants who receive these services and rental subsidies are supported on an ongoing basis keeping them from immediate risk of

homelessness.

This grant specifically provides \$90,960 for Rental Assistance, \$58,698 for supportive services, and \$7,705 for Administration for a total of \$157,363 for the term January 1, 2017 through December 31, 2017. Because of this grant's calendar year revenue cycle, Housing and Urban Development (HUD) gives formal notice proposing the grant agreement at calendar year closing, at which time HHSA brings the item to the Board for approval. Staff received the proposed grant agreement from Housing and Urban Development (HUD) in January 2018. The funding for this grant may be drawn down upon execution of this agreement. Services have already been provided for this grant, which the Housing and Urban Development Department does not release until the end of the grant period.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Ben Guerrieri