



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 2/27/2018

Agenda Placement: 6BB

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors

FROM: Helene Franchi for Minh Tran - County Executive Officer
County Executive Office

REPORT BY: Molly Rattigan, Deputy County Executive Officer - 253-4112

SUBJECT: Out of State Travel Request for Supervisor Belia Ramos

RECOMMENDATION

County Executive Officer requests authorization for out-of-state travel for Supervisor Belia Ramos to attend the National Association of Counties (NACo) Legislative Conference in Washington, DC and meet with federal officials regarding legislative matters related to Napa County from March 2, 2018 to March 8, 2018.

EXECUTIVE SUMMARY

Today's action will authorize out-of-state travel for Supervisor Belia Ramos March 2, 2018 through March 8, 2018 to attend the National Association of Counties (NACo) Legislative Conference in Washington, DC and meet with federal officials.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Funds are budgeted in the FY 2017-2018 Board of Supervisors budget.
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Supervisor Ramos will represent Napa County while attending the NACo Conference and meet with federal officials on land use issues impacting Napa County. The estimated cost of the travel is \$3,500.
Is the general fund affected?	Yes

Future fiscal impact: None

Consequences if not approved: If this item is not approved, Supervisor Ramos will not be reimbursed for travel expenses incurred on behalf of the County.

Additional Information:

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

The National Association of Counties (NACo) holds an annual legislative conference. This year the conference will be held in Washington, DC from March 2, 2018 through March 7, 2018. NACo is the only national organization that advocates for counties before the federal government, working to make sure that county governments are represented well and better understood as a key element in the governmental structure. Supervisor Belia Ramos will also attend committee meetings and meetings with congressional offices and federal representatives . Because these meetings take place both before the conference begins and after the conference ends, the requested travel period extends from March 2, 2018 to March 8, 2018.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Molly Rattigan