



Agenda Date: 2/27/2007
Agenda Placement: 6X

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Mark Gregersen - Director
Human Resources
REPORT BY: Karla Jensen, Human Resources Analyst II , (707) 253-4489
SUBJECT: Correction of a Clerical Error to Resolution No. 07-04

RECOMMENDATION

Human Resources Director requests adoption of a resolution rescinding and replacing Resolution No. 07-04, adopted January 9, 2007, to cite the correct salaries for the management classes of Community Partnership Analyst I and Community Partnership Analyst II, effective January 13, 2007.

EXECUTIVE SUMMARY

On January 9 2007, the Board of Supervisors approved Resolution No. 07-04 amending the Departmental Allocation List and the Table and Index of Classes for the Community Partnership Program of the County Executive Office to add the flexibly staffed Community Partnership Analyst I/II job series. However, said prior Resolution No. 07-04 contained a clerical error referencing the incorrect salaries for these classes. This Item is submitted as a request to rescind and replace Resolution No. 07-04 to cite the correct salaries for the management classes of Community Partnership Analyst I and Community Partnership Analyst II.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	No
What is the revenue source?	General Fund
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Adoption of the attached resolution will cite the correct salaries for the management classes of Community Partnership Analyst I and Community Partnership Analyst II.
Is the general fund affected?	Yes

Future fiscal impact: If approved, the additional increase in salary expense for the remainder of Fiscal Year 06/07 will increase from the original estimate of \$1,000 to \$1,140. Future budgets for the Community Partnership Program will reflect the approved change.

Consequences if not approved: The Departmental Allocation List and the Table and Index of Classes for the Community Partnership Program of the County Executive Office will not reflect the correct salaries for the management classes of Community Partnership Analyst I and Community Partnership Analyst II.

Additional Information: None

ENVIRONMENTAL IMPACT

The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

The Human Resources Director recommends adoption of a resolution rescinding and replacing Resolution No. 07-04, adopted on January 9, 2007. This action amended the Departmental Allocation List and the Table and Index of Classes for the Community Partnership Program of the County Executive Office to add the flexibly staffed Community Partnership Analyst I/II job series. Said Resolution No. 07-04 contained a clerical error referencing the wrong salary for these classes. Exhibit "A" of the attached resolution accurately cites the correct salaries for the management classes of Community Partnership Analyst I and Community Partnership Analyst II.

Therefore, the Human Resources Director requests the adoption of a resolution rescinding and replacing Resolution 07-04, adopted January 9, 2007, to cite the correct salaries for the management classes of Community Partnership Analyst I and Community Partnership Analyst II.

SUPPORTING DOCUMENTS

A . Resolution

CEO Recommendation: Approve

Reviewed By: Karen Gratton