



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 2/26/2019

Agenda Placement: 6P

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors

FROM: Steven Lederer - Director of Public Works
Public Works

REPORT BY: Maiko Klieman, Public Works Administrative Manager - 707-259-8382

SUBJECT: Budget Transfer - Traffic Mitigation Fund- American Canyon and Airport Industrial

RECOMMENDATION

Director of Public Works requests approval of Budget Transfer No. DPW029 appropriating \$849,554 in the Traffic Mitigation Fund - Airport Industrial budget (Fund 2440, Sub-Division 1220050) with its available fund balance to transfer to Traffic Mitigation Fund-American Canyon budget (Fund 2440, Sub-Division 1220051) to return funds to the correct budget. (4/5 vote required)

EXECUTIVE SUMMARY

Back in 2016, \$833,098 was transferred from the Traffic Mitigation Fund (TMF)-American Canyon and \$2,400,684 from the TMF-Airport Industrial into Devlin Road Segment E project. Project construction was delayed due to lack of available funding and therefore Public Works staff was directed to return the unused funds back to the TMF. A total of \$2,806,760 was returned in 2017, all to TMF-Airport Industrial, when a portion should have been returned to TMF-American Canyon. The requested action today is to return \$833,098 plus 19 months' worth of interest, \$16,456, back to TMF-American Canyon.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	No
What is the revenue source?	Traffic Mitigation Fund-Industrial Airport Fund Balance
Is it Mandatory or Discretionary?	Discretionary

Discretionary Justification: This action will correct the accounting error that was made.
Is the general fund affected? No
Future fiscal impact: None
Consequences if not approved: The accounting error will not be corrected.
Additional Information:

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

Back in 2016, \$833,098 was transferred from the Traffic Mitigation Fund (TMF)-American Canyon and \$2,400,684 from the TMF-Airport Industrial into Devlin Road Segment E project. Project construction was delayed due to lack of available funding and therefore Public Works staff was directed to return the unused funds back to the TMF. A total of \$2,806,760 was returned in 2017, all to TMF-Airport Industrial, when a portion should have been returned to TMF-American Canyon. Devlin Road Segment E construction is now moving forward. The requested action today is to return \$833,098 plus 19 months' worth of interest, \$16,456, back to TMF-American Canyon. As part of the separate agenda item, these fund then will be moved to Devlin Road Segment E project.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve
Reviewed By: Leigh Sharp