



A Tradition of Stewardship  
A Commitment to Service

Agenda Date: 2/26/2019

Agenda Placement: 6G

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

---

**TO:** Board of Supervisors

**FROM:** Shelli Brobst for Jennifer Yasumoto - Director  
Health & Human Services Administration

**REPORT BY:** JoAnn Melgar, Staff Services Analyst II - 707-253-4722

**SUBJECT:** Amendment No. 10 to Agreement with Buckelew Programs, Inc.

---

### **RECOMMENDATION**

Director of Health and Human Services requests approval of and authorization for the Chair to sign Amendment No. 10 to Agreement No. 170669B with Buckelew Programs, Inc. increasing the amount by \$19,688 for a new annual maximum of \$374,090, amending Compensation Exhibit B, and amending the Terms and Conditions, for the term October 1, 2018 through June 30, 2019 and each automatic renewal thereof, for operation of the Supportive Living Program.

### **EXECUTIVE SUMMARY**

The purpose of today's requested action is to amend the agreement to provide Buckelew Programs, Inc. with \$19,688 of additional funding provided by Mental Health Block Grant (MHBG) Substance Abuse and Mental Health Services Administration (SAMHSA) monies. Funds will be used during FY 2018-2019 and will replenish on October 1st each year through the duration of the agreement. If these monies are not spent they will revert back to the state MHBG fund.

Specifically, the SAMHSA funding will:

- a. Increase the licensed clinical consultant hours to complete a mental health status exam section of the annual client assessment to ensure compliance and that each client meets medical necessity. The licensed clinical consultant will meet with the client and collaborate with case management staff to ensure the completed assessment is thorough and meets all documentation requirements. The licensed clinical consultant will continue to meet with case management staff to educate and ensure that all treatment plans are created from the assessment. In doing this, the treatment planning process will be enhanced and clients will be better able to develop goals that are desirable, achievable and pertinent to each individual; and,

- b. Add on-call staff to augment services for those individuals in the Buckelew Supported Living Program (SLP) who are struggling to make progress towards stated goals. Staff will engage with individuals with co-occurring disorders to overcome barriers to recovery using evidenced based practices such as Harm Reduction and Motivational Interviewing so as to assist individuals to maintain housing and independence in the community. These services will take place in the client's home and in the community.

This amendment will also incorporate Addendum 9 to Exhibit B Compensation and incorporate Specific Terms and Conditions 3.1(h) to include requirements that Buckelew Programs, Inc. has been identified as a subrecipient or pass-through entity and is therefore required to meet all of the requirements found in 2 Code of Federal Regulations section 200.331.

Buckelew Programs, Inc. is a local vendor.

### **FISCAL IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Health & Human Services Mental Health
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Approval of the requested action will allow the County to pass through \$19,688 of addition funding provided by Mental Health Block Grant (MHBG) SAMSHA monies to the contractor.
Is the general fund affected?	No
Future fiscal impact:	This agreement is included in the approved Fiscal Year 2018-2019 budget and will be budgeted in future Fiscal Year's appropriately.
Consequences if not approved:	If this amendment is not approved, the \$19,688 provided by the Mental Health Block Grant (MHBG) SAMSHA will revert back to the State of California.
Additional Information:	

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### **BACKGROUND AND DISCUSSION**

Buckelew operates a Supportive Living Program (SLP), providing specialty mental health services to Medi-Cal eligible individuals or individuals in families with serious mental illness who are unable to maintain independent housing placements in the community without provision of structure and mental health support. The SLP treatment program is designed to promote greater independence for mental health clients and provide services for the growing population of semi-independent mental health clients in transition from a higher level of care, such as a board and care home or group home, to independent living that no longer

requires 24-hour supervision.

Buckelew coordinates with other providers in the community to ensure qualified individuals receive additional necessary mental health services and supports as a component of their housing in Buckelew's permanent housing project. SLP referrals are solicited from various community agencies and from Health and Human Services Agency. Candidates for SLP are ranked by motivation, willingness to adhere to tenant/landlord contracts, health/medical urgency, stability of functioning, and date of referral. Housing placements are matched according to availability.

Buckelew Programs, Inc. is a local vendor.

**SUPPORTING DOCUMENTS**

None

CEO Recommendation: Approve

Reviewed By: Ben Guerrieri