



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 2/26/2019

Agenda Placement: 6D

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors

FROM: Stacie McCambridge for Barry Biermann - Fire Chief
County Fire Department

REPORT BY: Stacie McCambridge, Associate Governmental Program Analyst - (707) 299-1465

SUBJECT: Resolution Revising the Napa County Bylaws of the Fire Services Advisory Committee

RECOMMENDATION

County Fire Chief requests adoption of a resolution amending the Napa County Fire Services Advisory Committee bylaws to move the time and date of the meetings to increase attendance and to clarify various sections without changing the intent.

EXECUTIVE SUMMARY

Adoption of the proposed resolution will amend the time and date of the meetings to increase attendance and to amend the Bylaws for clarification purposes.

FISCAL IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

On June 11, 2013, the Board of Supervisors adopted Resolution 2013-67 approving creation of the Napa County Fire Services Advisory Committee (FSAC) to provide guidance on operational policies and procedures and serve in an advisory capacity to the Napa County Fire Chief and the Board of Supervisors. The Board of Supervisors policy on committees and commissions requires that changes in the bylaws of advisory boards be approved by the Board of Supervisors.

On January 9, 2019, the Fire Services Advisory Committee voted in favor of the amendments, as shown in Exhibit B. Adoption of the proposed resolution will amend the current FSAC Bylaws by moving the time and date of the meetings from daytime hours to evening hours to increase attendance by the members of the volunteer stations as well as amend the Bylaws for clarification purposes. Clarification was made throughout the Bylaws by changing language to make the information easier to decipher such as the definition of membership, appointment, and the recording of the minutes.

SUPPORTING DOCUMENTS

- A . Resolution
- B . Exh A Bylaws Redline
- C . Exh B Bylaws Final

CEO Recommendation: Approve

Reviewed By: Helene Franchi