



Agenda Date: 2/26/2008
Agenda Placement: 7Q

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Michael Stoltz for Robert Peterson - Director
Public Works
REPORT BY: Jane Slattery, Engineering Assistant - 259-8372
SUBJECT: Animal Shelter Generator - Notice of Completion

RECOMMENDATION

Director of Public Works requests acceptance of the work as complete and authorization for the Chair to sign and the Clerk of the Board to file a Notice of Completion with the Clerk/Recorder for Contract No. PW 06-03, "Animal Shelter Generator Project".

EXECUTIVE SUMMARY

On July 7, 2006, the Board of Supervisors awarded the contract "Animal Shelter Generator", PW 06-03 to KDM Electric, Inc. of Elk Grove, CA for its low bid of \$147,242. The work is complete and the Director of Public Works requests approval to file a Notice of Completion.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Capital Improvement Program
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	The installation of a standby generator was requested by facility staff to maintain refrigeration, air conditioning, lighting and all other essential electrical services to ensure a functioning facility during power outages. The ability to not lose refrigeration and air conditioning during power outages is essential given that staff has reported bad odors throughout the facility during previous power outages.
Is the general fund affected?	Yes

Future fiscal impact: Routine maintenance of the generator and the need to renew the yearly permit from the Regional Bay Area Air Quality Management District as is done with all other existing County standby generators.

Consequences if not approved: The Notice of Completion cannot be filed.

Additional Information: The final project cost is estimated at \$244,000 which includes construction, electrical engineering design, project management and inspection, bidding, permit and administration costs.

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

The Animal Shelter, located at 942 Hartle Court has periodically experienced power outages. During those outages, the air conditioning system would not function, the freezer would lose power causing the temperature in the unit containing animal carcasses to become elevated causing unacceptable odors to permeate the facility. Since the installation of the generator, power to the facility is available at all times.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve
Reviewed By: Helene Franchi