



Agenda Date: 2/26/2008
Agenda Placement: 7M

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Michael Stoltz for Robert Peterson - Director
Public Works
REPORT BY: Nancy Owyong, Staff Services Analyst I - 253-4603
SUBJECT: Sublease Agreement with Foster Kids Fund

RECOMMENDATION

Director of Public Works requests approval of and authorization for the Chair to sign a Sublease Agreement with Foster Kids Fund, a non-profit corporation, for property leased by the County identified as Assessor's Parcel No. 002-152-012, for the term February 26, 2008 through June 30, 2008 at no cost to the County.

EXECUTIVE SUMMARY

The County currently leases a residence and garage identified as APN 002-152-012 from the Waltraud and John Tuteur 1989 Revocable Family Trust for the conduct and operation of County programs. Approval of this sublease agreement will allow certain volunteers and their staff to make interior improvements to the facility.

FISCAL IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

On May 25, 2005 the County entered into Napa County Agreement No. 6438 with the Waltraud and John Tuteur

1989 Revocable Family Trust (Trust) for the lease of a house and garage identified as APN 002-152-012, for the conduct and operation of County Programs. The term of the lease is July 1, 2005 through June 30, 2010. Approval of this sublease with Foster Kids Fund, a non-profit corporation, will enable interior improvements to be made to the facility to better accommodate special programs. The improvements will be made through a combined effort of community businesses and volunteers. The proposed improvements will include such items as painting, electrical, plumbing, floor coverings, bathroom fixtures, kitchen appliances, wall coverings and other similar items. As required by the lease agreement, the sublease and the proposed improvements have been authorized by the trustees of the Trust.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Helene Franchi