



Agenda Date: 2/26/2008  
Agenda Placement: 7C

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors  
**FROM:** Carol Strobel for Gary Lieberstein - District Attorney  
District Attorney  
**REPORT BY:** Carol Strobel, Administrative Services Officer - 253-4215  
**SUBJECT:** Amendment No. 3 to Agreement No. 6673 with Robert Jarecki

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### **RECOMMENDATION**

District Attorney requests approval of and authorization for the Chair to sign Amendment No. 3 to Agreement No. 6673 with Robert Jarecki increasing the amount by \$20,000 for a new maximum of \$50,000 for investigative services for the consumer fraud unit.

### **EXECUTIVE SUMMARY**

Approval of this agreement will allow Robert Jarecki to continue performing specialized investigative services for the Consumer Fraud and Environmental Units of the District Attorney's Office. This amendment increases the contract maximum by \$20,000 to a new total of \$50,000.

### **FISCAL IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	District Attorney
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	The Consumer Fraud and Environmental Divisions of the District Attorney's Office have requested additional specialized investigations to be conducted by Investigator Jarecki. The additional hours of service will be funded by the Consumer Fraud Trust Fund.
Is the general fund affected?	No
Future fiscal impact:	Appropriations will be budgeted accordingly in future fiscal years.

Consequences if not approved: If this amendment is not approved, the District Attorney's Office will need to find an alternative contractor at a potentially higher cost.

Additional Information: None

**ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

**BACKGROUND AND DISCUSSION**

The District Attorney's Office has contracted with Investigator Jarecki for the provision of background investigations on prospective employees of the Child Support Services Office and the District Attorney's Office. This agreement was amended on January 30, 2007 to include specialized investigations for the Consumer Fraud and Environmental Units of the District Attorney's Office. Consumer fraud investigations are reimbursed by the Consumer Fraud Trust Fund.

The scope of this agreement has been amended to increase the contract maximum by \$20,000 to a new maximum of \$50,000. This will result in an additional 476 hours of service. It is anticipated that the majority of these hours will be funded by the Consumer Fraud Trust Fund.

**SUPPORTING DOCUMENTS**

None

CEO Recommendation: Approve

Reviewed By: Molly Rattigan