



A Tradition of Stewardship  
A Commitment to Service

Agenda Date: 2/2/2010  
Agenda Placement: 7H

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors  
**FROM:** Kreimeier, Danis - Director  
Library  
**REPORT BY:** Bret Prebula, STAFF SERVICES ANALYST II - 707-253-4819  
**SUBJECT:** Acceptance of Library Services and Technology Act funds in the amount of \$12,140 from the State of California

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### **RECOMMENDATION**

Director of Library Services request authorization to accept Library Services and Technology Act funds in the amount of \$12,140 for the Fiscal Year 2009/10 Out-of-School-Time Online Homework Help program from the State of California.

### **EXECUTIVE SUMMARY**

In Fiscal Year 2009/10, costs for the Out-of-School-Time Online Homework Help program (provides on-line homework tutoring service to students at no charge) is \$17,806. Funding from California State's Library Services and Technology Act (LSTA) funds and a donation from the Friends of the Napa Library all but \$1,619, which the Library will pay out of its funds. For future years, the Friends of the Napa Library have agreed, subject to funds being available, to pay the entire balance left after LSTA grant funding is applied.

In accordance with the Board's policy, departments must obtain Board approval before accepting grants and the funds associated with the grant award. The Library, during its periodical review of revenues, realized it had not received the Board's approval for this award from the State Library's LSTA funds. The Library is now requesting the Board's authorization to accept this grant of LSTA funds.

### **FISCAL IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes

Where is it budgeted?	Funding from the State's Library Services and Technology Act (LSTA) and the Friends of the Napa Library, deposited in the Library Fund
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	LiveHomework Help®, an online tutoring service from Tutor.com™ is an extremely beneficial program to the community of Napa. With the funding expected from the State's LSTA funds and the Friends of the Napa Library, the Library can continue providing this service to the community.
Is the general fund affected?	No
Future fiscal impact:	Continued participation in the program beyond this fiscal year will require 50% of the cost in FY 2010/11 and 100% of the cost starting in FY 2011/12 to be funded by the Library. Friends of the Napa Library have agreed to pay the future costs not supported by LSTA funds. Therefore, there will be no future fiscal impact to the Library Fund as long as the Friends of the Napa Library has the financial stability to continue supporting program costs not covered by LSTA funds.
Consequences if not approved:	Live Homework Help®, an online tutoring service from Tutor.com™ will not be available to Napa community.
Additional Information:	

## **ENVIRONMENTAL IMPACT**

**ENVIRONMENTAL DETERMINATION:** The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

## **BACKGROUND AND DISCUSSION**

Napa City-County Library was selected to participate in the Fiscal Year (FY) 2008/09 Out-of-School-Time Online Homework Help program. Participation involved a contribution of \$2,428 for non-grant supported cost, which the Friends of the Napa Library donated. The State Library supported 100% of the remaining cost.

The Library decided to continue to participate in the program beyond fiscal year 2008/09. The Library will be required to pay 25% of the total cost in FY 2009/10, and 50% of the cost in FY 2010/11. The Library will be expected to pay 100% of the online homework help cost starting in FY 2011/12. The Friends of the Napa Library has committed to donate amounts equal to the costs not covered by Library Services and Technology (LSTA) funds from the California State Library in FY 2009/10 as well as future years. It is also important to note that the State Library's contribution may change depending upon the availability of LSTA funds.

The Library, through this program, offers Live Homework Help®, an online tutoring service from Tutor.com™ that connects students to expert tutors (at no charge) in math, science, social studies and English via the Internet. Spanish-speaking tutors are available to help students in math and science. This free service allows students to connect to an expert tutor, either from the Napa City/County Library or from their home PC or Mac with a library card, seven days a week, from 1 p.m. to 10 p.m. PST. Live Homework Help is easy to use. Children and teens simply go to the Library's Web site, click on the Live Homework Help link and then enter their grade level and the subject they

need help in. In just a few minutes, students are connected to a tutor in an Online Classroom for one-to-one help in math (elementary, algebra, geometry, trigonometry and calculus), science (elementary, earth science, biology, chemistry, physics), social studies (American history, world history, political science), and English (spelling, grammar, essay writing, book reports).

The cost of providing online homework help to the Library in FY 2009/10 is \$17,806. Funding in the amount of \$12,140 will come from LSTA funds and a donation of \$4,047 from the Friends of the Napa Library. The Library had erroneously asked for a smaller donation than what was required to pay the balance of the costs not covered by the grant. The Library will thus pay the remaining balance of \$1,619 for FY 2009/10; however, for future years, assuming financial stability, the balance not covered by the grant will be fully absorbed by the Friends of the Napa Library.

Per the Board's Policy, departments must obtain Board approval before accepting any grants and the funds associated with the grant award. The Library, during its periodic review of its revenues, realized they had not requested/received the Board's approval for the State of California LSTA grant award for FY 2009/10. The Library is now correcting this oversight by requesting the Board's authorization to accept the award.

Regarding the donation from the Friends of the Library, Board Resolution 99-56, adopted on June 1, 1999, authorized the Library Director to accept donations and gifts on behalf of the City-County Library of five thousand dollars (\$5,000) or less from Friends of the Library and report such donations annually to the Board of Supervisors. Therefore, no action is required by the Board in relation to the donation of \$4,047 from the Friends of the Library.

### **SUPPORTING DOCUMENTS**

None

CEO Recommendation: Approve

Reviewed By: Lorenzo Zíalcita