



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 2/2/2010
Agenda Placement: 7C

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Shelli Brobst for Snowden, Randolph F. - Director
Health & Human Services
REPORT BY: Shelli Brobst, Contracts Analyst - 253-4720
SUBJECT: Amendment No. 4 to Agreement with Milhous Children's Services, Inc.

RECOMMENDATION

Director of Health and Human Services requests approval of and authorization for the Chair to sign Amendment No. 4 to Agreement No. 4422 with Milhous Children's Services, Inc., increasing the amount by \$80,000 for a new annual maximum of \$200,000, incorporating specific terms and conditions regarding compliance requirements, amending Section 1.7 of the Terms and Conditions-Contract Administration to include an additional funding source, and incorporating Addenda to the Scope of Work and Compensation sections to add Therapeutic Behavioral Services to the array of services provided and enable billing to Medi-Cal for those services provided to clients of the Mental Health Program.

EXECUTIVE SUMMARY

Milhous Children's Services provides a full-day mental health treatment program to children enrolled in its Rate Classification Level (RCL) 14 Residential Program. Approval of the recommended amendment will:

- | increase the maximum amount of the agreement to reflect an increase in the level of usage of the mandated services for this fiscal year;
- | incorporate specific terms and conditions regarding compliance requirements;
- | amend Section 1.7 of the Terms and Conditions-Contract Administration to add Medi-Cal as a billing source; and
- | incorporate Addenda to the Scope of Work and Compensation sections to add Therapeutic Behavioral Services to the list of services offered and enable these services to be billed to Medi-Cal for reimbursement.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Mental Health
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Approval of the requested action is discretionary in that there is no mandate to have this specific contract. However, the County receives funding and is mandated by the State Department of Mental Health to provide specialty Mental Health services to eligible clients, and this contractor provides the necessary services to meet that requirement.
Is the general fund affected?	No
Future fiscal impact:	Although the agreement terminates June 30, 2010, it contains a provision for automatic annual renewal, which allows the County the option to continue these services into the next fiscal year. Appropriations will be budgeted accordingly.
Consequences if not approved:	If the amendment is not approved, the County would be unable to provide the necessary specialty mental health services and would be in breach of the Department of Mental Health agreement.
Additional Information:	The services provided by the contractor are fully funded by a combination of Medi-Cal Federal Financial Participation (FFP) and children's Medi-Cal.

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

Under the current agreement, Milhous Children's Services provides day treatment services, therapy services and psychiatric services for severely emotionally disturbed (SED) children and adolescents (AB 3632 clients) who require placement and mental health services at a Rate Classification Level (RCL) 14 group home. The RCL level refers to the State guidelines governing the rates such facilities may charge, which in turn reflect the intensity of services. An RCL 14 is the highest rating possible, short of locked facilities such as community treatment facilities or inpatient hospitals. Staffing ratios are greater in RCL 14 facilities, and more intensive services are provided to the children or youth to ensure that they progress developmentally and can benefit from their education.

Approval of the amendment will:

- 1 increase the maximum amount of the agreement to reflect an increase in the level of usage for this fiscal year;
- 1 incorporate specific terms and conditions regarding compliance requirements;
- 1 amend Section 1.7 of the Terms and Conditions-Contract Administration to add Medi-Cal as a billing

- source; and
- I incorporate Addenda to the Scope of Work and Compensation sections to add Therapeutic Behavioral Services to the list of services offered and enable these services to be billed to Medi-Cal for reimbursement.

There is no impact to the General Fund.

The Agency has an executed Business Associate agreement on file with this provider.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Karen Collins