



Agenda Date: 2/15/2005
Agenda Placement: 6M

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Britt Ferguson for Nancy Watt - County Executive Officer
County Executive Office
REPORT BY: Meegan Condon, Analyst, 259-8748
SUBJECT: Amendment No. 1 to Agreement with Community Impact Consulting, Inc.

RECOMMENDATION

County Executive Officer requests approval of and authorization for the Chair to sign Amendment No. 1 to Agreement No. 6157 with Community Impact Consulting, Inc. increasing the amount by \$8,000 for a new maximum of \$58,000 and revising the scope of work to include grant writing services related to the development of the proposed South Napa Homeless Shelter.

EXECUTIVE SUMMARY

Community Impact Consulting, Inc. provides consultation to the County regarding Tobacco Settlement Funds, the proposed South Napa Homeless Shelter and Transitional Housing Projects, and the Safety Net Food System. This amendment provides additional funds for grant writing services related to the development of the South Napa Homeless Shelter.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Central Services
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	The contractor is uniquely qualified to provide services related to pursuing grants for the development of the proposed South Napa Homeless Shelter.
Is the general fund affected?	Yes
Future fiscal impact:	This contract extends through October 31, 2005. Funding for work to be

carried out from July 1, 2005 through October 31, 2005 will have to be approved by the Board through the regular budget process.

Consequences if not approved: Additional grant writing services will not be provided.

Additional Information:

ENVIRONMENTAL IMPACT

There is no Environmental Impact for this item.

BACKGROUND AND DISCUSSION

On March 12, 2002, the Board approved an agreement with Terry Longoria to provide consultation to the County which initially involved various aspects of indigent care and assistance with recommendations regarding the distribution of Tobacco settlement funds. Since the original agreement Ms. Longoria has joined Community Impact Consulting, Inc. and services have been expanded to include consultation in connection with the proposed relocation of the homeless shelter to a site provided by the Gasser Foundation and monitoring of the Safety Net Food System in the county. Ms. Longoria has been working with community representatives as well as government agencies to facilitate and assist with the proposed homeless shelter including working with Home Base and others in the successful award of a \$1,000,000 forgivable loan for the construction of a homeless shelter.

The proposed action before you today will increase the Community Impact Consulting, Inc. Agreement to increase the contract maximum by \$8,000 for the provision of grant writing services related to the development of the proposed homeless shelter.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Britt Ferguson