



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 2/11/2020

Agenda Placement: 6W

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Jon Gjestvang - Chief Information Officer
Information Technology Services
REPORT BY: Shawn Smith, Supervising Staff Services Analyst - 707.259.8665
SUBJECT: Approval of Non-Disclosure Agreement with PG&E

RECOMMENDATION

Chief Information Officer requests approval of a Non-Disclosure Agreement (NDA) with Pacific Gas and Electric ("PG&E") for Napa County access to proprietary information designating the boundaries of planned gas transmission and distribution facility projects within the County of Napa.

EXECUTIVE SUMMARY

Pacific Gas and Electric ("PG&E") has geographical information systems (GIS) data related to electrical lines and gas pipelines. Napa County's Public Works department needs access to this data from PG&E in order to plan future County public road and other infrastructure projects. This data will be used solely for internal projects.

Today's request is for approval of a Non-Disclosure Agreement (NDA) with PG&E for access to proprietary information designating the boundaries of planned gas transmission and distribution facility projects with the City and County of Napa.

By entering into a NDA with PG&E, the County will have access to PG&E's Online portal, and agrees not to share this data with other parties. The City of Napa has recently entered into the same agreement with PG&E. The counties of Yolo, San Diego, and San Mateo have also signed NDAs with PG&E for other purposes.

FISCAL & STRATEGIC PLAN IMPACT

Is there a Fiscal Impact? No
County Strategic Plan pillar addressed: Effective and Open Government

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

Pacific Gas and Electric ("PG&E") owns gas transmission and distribution pipelines and other associated facilities. PG&E also has proprietary geographical information systems (GIS) mapping data related to their gas transmission and distribution pipelines and other associated facilities within the County of Napa. The County's Public Works department needs access to this data from PG&E in order to assist with the planning of future County public road and infrastructure projects. This data will only be for used for internal Public Works projects.

Today's request is for approval of a Non-Disclosure Agreement (NDA) with PG&E to provide access to the proprietary geospatial data. PG&E agrees to share this data as a live feed through their ArcGIS Online portal. The proposed agreement may be terminated with thirty (30) days written notice. However, the non-disclosure provisions of the agreement would continue until written permission is obtained by PG&E releasing Napa County from its confidentiality obligations.

By entering into this NDA, PG&E agrees to share the proprietary data designating the boundaries of planned projects. Napa County agrees to safeguard the proprietary data, and agrees not to share this data with parties outside this agreement. Notable exceptions for non-disclosure are Public Records Act requests and other legal situations. The City of Napa has recently entered into the same agreement with PG&E. Although for unrelated use cases and data types, the counties of Yolo, San Diego, and San Mateo have also signed NDAs with PG&E.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Helene Franchi