



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 2/11/2020

Agenda Placement: 6EE

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors

FROM: Jose Luis Valdez for Minh Tran - County Executive Officer
County Executive Office

REPORT BY: Neha Hoskins, Secretary-Confidential - 707-299-1516

SUBJECT: Appointment to the Napa Sanitation District Board of Directors

RECOMMENDATION

County Executive Officer requests reappointment of David Graves to serve as the Public Member representing Napa County on the Napa Sanitation District Board of Directors with the term to commence immediately and expire December 31, 2021.

EXECUTIVE SUMMARY

Currently there is one Public Member opening representing Napa County on the Napa Sanitation District Board of Directors due to an expiring term. The County Executive Office advertised the position and received one reappointment request from David Graves.

FISCAL & STRATEGIC PLAN IMPACT

Is there a Fiscal Impact? No

County Strategic Plan pillar addressed: Strategic Plan Pillar 5 addressed: Effective and Open Government

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of

Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

The Napa Sanitation District is a local special district that provides wastewater collection, treatment and disposal services to the residents and businesses in the City of Napa and surrounding unincorporated areas of Napa County. The Board of Directors of the District is composed of four elected officials and two public members as follows:

- | Two Council Members from the City of Napa,
- | One member of the Board of Supervisors
- | One Alternate member of the Board of Supervisors, and
- | Two Public Members (one appointed by the City of Napa and one appointed by the Board of Supervisors).

The public members participate in the review of the various District-wide programs, including the operation, maintenance and improvements to the District's sewage facilities, setting of annual sewer charges and rates and the administration of the District's affairs, including adoption of the annual budget. Public Members must be residents and/or property owners within the jurisdictional boundaries of the Napa Sanitation District and shall not be an officer or an employee of the County, the City of Napa or the District. The public member shall have significant knowledge and/or professional experience in public/private engineering, land use/environmental planning and budget/finance or administration.

Staff recommends the request by David Graves, the current Public Member of the Napa Sanitation District Board of Directors, to be reappointed for another two-year term, which will expire December 31, 2021. Pursuant to Resolution 95-148, the Public Member representative term of appointment is two years. The maximum number of terms is limited to four terms. If reappointed, David Graves will be serving a third term.

SUPPORTING DOCUMENTS

- A . Graves Application
- B . Timeline

CEO Recommendation: Approve

Reviewed By: Helene Franchi