



A Tradition of Stewardship
A Commitment to Service

AGENDA

NAPA COUNTY BOARD OF SUPERVISORS

Tuesday February 10, 2015 9:00 A.M.

Brad Wagenknecht
District 1

Mark Luce
District 2

Diane Dillon
District 3

Alfredo Pedroza
District 4

Keith Caldwell
District 5

Nancy Watt
County Executive Officer

Gladys I. Coil, CCB
Clerk of the Board

Minh Tran
County Counsel

GENERAL INFORMATION

The Board of Supervisors meets each Tuesday at 9:00 A.M. in regular session at South County Campus, 2741 Napa Valley Corporate Drive, Building 2, South County Campus Large Conference Room, Napa, California 94558. The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the Clerk of the Board of the Napa County Board of Supervisors. Requests for disability related modifications or accommodations, aids or services may be made to the Clerk of the Board's office no less than 72 hours prior to the meeting date by contacting (707) 253-4580.

The agenda is divided into three sections:

CONSENT ITEMS - These matters typically include routine financial or administrative actions, as well as final adoption of ordinances that cannot be both introduced and adopted at the same meeting. Any item on the CONSENT CALENDAR will be discussed separately at the request of any person. CONSENT CALENDAR items are usually approved with a single motion.

SET MATTERS - PUBLIC HEARINGS - These items are noticed hearings, work sessions, and items with a previously set time.

ADMINISTRATIVE ITEMS - These items include significant policy and administrative actions and are classified by program areas. Immediately after approval of the CONSENT CALENDAR, if the time for hearing SET MATTERS has not arrived, ADMINISTRATIVE ITEMS will be considered.

All materials relating to an agenda item for an open session of a regular meeting of the Board of Supervisors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, at the time of such distribution, in the office of the Clerk of the Board of Supervisors, 2741 Napa Valley Corporate Drive, Building 2, Napa, California 94558, Monday through Friday, between the hours of 8:00 a.m. and 5:00 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or County staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE BOARD ON A MATTER ON THE AGENDA please proceed to the rostrum and, after receiving recognition from the Chair, give your name and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

AGENDA AVAILABLE ONLINE AT www.countyofnapa.org

1. CALL TO ORDER; ROLL CALL**2. PLEDGE OF ALLEGIANCE****3. APPROVAL OF MINUTES**

- A. Clerk of the Board requests approval of minutes January 6 and 13, 2015 (All Supervisors were present).

4. PRESENTATIONS AND COMMENDATIONS**5. DEPARTMENT HEADS REPORTS AND ANNOUNCEMENTS****6. CONSENT ITEMS**Public Safety

- A. Sheriff requests authorization to sign the State of California, Department of Parks and Recreation grant application program in the amount of \$102,850 for the purchase of a 4X4 vehicle to be used in inclement weather, night time operations when motorcycles are impractical, or when non-motorcycle trained members patrol the Knoxville area and to cover partial reimbursement of salaries and benefits for law enforcement efforts in isolated areas of the County.

Human Services

- B. Director of Health and Human Services requests approval of and authorization for the Chair to sign Amendment No. 1 to Agreement No. 4072-1 with Community Action of Napa Valley, Inc., increasing the amount by \$5,550 for a new maximum of \$137,984 for Fiscal Year 2014-2015 for the provision of Proposition 99 tobacco control services.
- C. Director of Health and Human Services requests approval of and authorization for the Chair to sign Amendment No. 2 to Agreement No. 7785 with On The Move, Inc., decreasing the maximum amount by \$11,425 for a new maximum of \$188,575 to provide employment services for eligible youth in Napa County and provide training to staff on the Workforce Investment Act (WIA) Youth program.
- D. Director of Health and Human Services requests approval of and authorization for the Chair to sign the renewal of Agreement No. 8019 with On The Move, Inc., for a maximum of \$26,665 for the term July 1, 2014 through June 30, 2015 to provide assistance with outreach, enrollment, retention and utilization of Medi-Cal for all potentially eligible children/families in Napa County.
- E. Director of Health and Human Services requests approval of and authorization for the Chair to sign a Memorandum of Understanding between Catholic Charities of the Diocese of Santa Rosa and Napa County, until terminated by either party, to optimize outreach to clients applying for benefits under the CalFresh and Medi-Cal Programs.

- F. Director of Health and Human Services requests approval of and authorization for the Chair to sign a Memorandum of Understanding between the California Department of Social Services, TALX Corporation, and Napa County for the purpose of authorizing Napa County access to "The Work Number" online employment verification service provided by TALX.
- G. Director of Health and Human Services requests approval of and authorization for the Chair to sign a revenue agreement with the California Department of Health Care Services for Community Mental Health Services Block Grant (MHBG) funds in the amount of \$341,097 for Fiscal Year 2014-2015.
- H. Director of Health and Human Services requests approval of and authorization for the Chair to sign the Acceptance of an Award from the California Department of Public Health Tuberculosis Control Branch in the amount of \$415 for the term July 1, 2014 through June 30, 2015, to fund tuberculosis control activities.

Community Resources & Infrastructure

- I. Director of Library Services and Community Outreach requests the following actions:
 - 1. Accept, and the Clerk of the Board to file, the quarterly report of donations in the amount of \$2,000 or less gifted to the Library from October 1, 2014 through December 31, 2014; and
 - 2. Accept and authorize the Chair to sign a letter thanking the Friends of the Napa Library for its \$22,000 donation for Library programs, services and supplies.
- J. Director of Library Services and Community Outreach requests the adoption of a resolution approving amendments to the Napa County Library Commissions' Bylaws.
- K. Director of Planning, Building and Environmental Services recommends approval of Amendment No. 7 to Napa County Agreement No. 1654 extending Skyline Park Citizen's Association operation of Skyline Wilderness Park for five years to February 19, 2020, and clarifying the County's fee policy as it relates to Skyline Wilderness Park.
- L. Director of Planning, Building and Environmental Services requests approval of and authorization for the Chair to sign an Agreement with Ascent Environmental, Inc. for a maximum of \$186,578 for the term February 10, 2015 through June 30, 2015, with an automatic rollover for up to two additional one year terms for purposes of assisting the County in conducting environmental review under the California Environmental Quality Act (CEQA) of the Yountville Hill winery.

- M.** Director of Public Works requests approval of and authorization for the Chair to sign an agreement with Arcadis U.S. Inc. for a maximum of \$295,967 for the term of February 10, 2015 through December 31, 2016 for project/construction management and design services to prepare plans and specification for the Sheriff's Building Repairs, New Emergency Operations Center and acoustic improvements of a conference room.
- N.** Director of Public Works requests approval of and authorization for the Chair to sign an agreement with Shah Kawasaki Architects for a maximum of \$143,835 for the term February 10, 2015 through December 31, 2016 for architectural/engineering design services to prepare plans and specifications for the Pope Valley Satellite Volunteer Fire Station.
- O.** Director of Public Works requests approval of and authorization for the Chair to sign Space License Agreements with First American Title and SPL, for the use of office space at the Assessor-Recorder-County Clerk Department temporarily located at 2741-2751 Napa Valley Corporate Drive, and permanently located at 900 Coombs Street Room 116, in Napa, with no license fee, with the term effective immediately and termination upon 30 day written notice or mutual agreement.
- P.** Director of Public Works requests approval of and authorization for the Chair to sign an agreement with Los Carneros Water District (LCWD), providing \$100,000 of funding from the County's share of Measure "A" tax revenues in support of the design of LCWD's recycled water project.

General Admin & Finance

- Q.** Auditor-Controller requests the Board accept and instruct the Clerk of the Board to file the quarterly report of gifts, bequests and donations received for the quarter ended December 31, 2014, including acceptance of donations totaling \$8,621.02 received by the Auditor-Controller on behalf of the Animal Shelter and HHSA.
- R.** Director of Housing and Intergovernmental Affairs requests approval of an authorization for the Chair to sign the following leases for office space at South Campus Building 2 and 4 with rent payments to commence upon movement into Building 4 no later than August 1, 2015:
1. United States House of Representatives for the term February 10, 2015 through January 31, 2016 at the rate of \$660 per month with an annual renewal option at a 5% increase in the monthly rate each year; and
 2. California State Senate Rules Committee for the term February 10, 2015 through January 31, 2016 at the rate of \$220 per month with a renewal option to December 31, 2016 at a 5% increase in the monthly rate.
- S.** Director of Housing and Intergovernmental Affairs and Director of Planning, Building and Environmental Services requests approval of and authorization for the Chair to sign Amendment No. 4 to Agreement No. 7708 with BAE Urban Economics increasing the amount by \$5,000 for a new maximum of \$81,940 to provide services related to updated the County's Housing Element for the 2014-2022 housing cycle.

- T. Director of Housing and Intergovernmental Affairs requests approval of and authorization for the Chair to sign Amendment No. 1 to Agreement No. 8181 with Arts Council Napa Valley (ACNV) increasing the amount by \$12,899 for a new maximum of \$44,493 for Fiscal Year 2014-15 for the purposes of hiring a consultant to give one or more workshops on grantwriting to Napa County arts and culture groups.
- U. Director of Human Resources and Director of Corrections request adoption of a resolution amending the Departmental Allocation List for the Corrections Department by adding one (1.0 FTE) Limited Term Assistant Director of Corrections, effective February 10, 2015 through February 10, 2017, with no net increase to the General Fund.
- V. Director of Human Resources and Director of Planning, Building and Environmental Services request adoption of a resolution amending the Table and Index of Classes reflecting a change to the Chief Building Official salary range, as outlined in "Exhibit A", effective February 10, 2015.
- W. County Executive Officer/Purchasing Agent and Director of Public Works request that a Ford Police Utility Interceptor be purchased instead of a previously approved mid-sized hybrid for the Sheriff's Office; and provide an update to a previously approved SUV purchase for the District Attorney's Office.
- X. County Executive Officer requests authorization for out-of-state travel for Supervisor Diane Dillon from February 20, 2015 to March 1, 2015 to attend the National Association of Counties (NACo) Legislative Conference in Washington, D.C. and meet with federal officials regarding land use matters in Napa County.
- Y. County Executive Officer requests appointment of Scott J. Owens, Jr. to represent the Town of Yountville and Rodolfo Perez Arroyo to represent the County of Napa on the Napa County Library Commission with the term of office to commence immediately and expire on January 31, 2018.
- Z. Second reading and adoption of an ordinance approving the Design Guidelines for the Napa Pipe Project.
ENVIRONMENTAL DETERMINATION: A Final Environmental Impact Report (EIR) was prepared for the Napa Pipe Project and certified by the Board of Supervisors on January 14, 2013. An Initial Study/Addendum to the County's EIR was prepared by the City of Napa and adopted by the Napa City Council on July 22, 2014 concluding that the County's EIR was prepared by the City of Napa and adopted by the City of Napa City Council on July 22, 2014 concluding that the County's EIR for the Napa Pipe project adequately identified and analyzed the potential environmental effects of the City providing municipal services to and potential annexation of the Napa Pipe Project Site. Prior to taking action, the Board should adopt the attached resolution making CEQA findings which document the reasons why the County has determined that the EIR and Addendum provide coverage for the proposed action and that additional environmental review, in the form of a subsequent EIR is unnecessary prior to approval.

7. DISCUSSION OF ITEMS REMOVED FROM THE CONSENT CALENDAR**8. PUBLIC COMMENT**

In this time period, anyone may address the Board of Supervisors regarding any subject over which the Board has jurisdiction but which is not on today's posted agenda. In order to provide all interested parties an opportunity to speak, time limitations shall be at the discretion of the Chair. As required by Government Code, no action or discussion will be undertaken on any item raised during this Public Comment period.

9. SET MATTERS OR PUBLIC HEARINGS**A. 8:00 AM**

Board of Supervisors (BOS) - Closed Session (See Special 8:00 AM BOS Agenda)

B. 9:00 AM

Recess to the Board of Equalization special meeting (See BOE Agenda).

C. 9:15 AM PUBLIC HEARING

Director of Planning Building and Environmental Services requests adoption of a resolution updating Napa County's Local Procedures for Implementing California Environmental Quality Act (CEQA). **ENVIRONMENTAL DETERMINATION:** Procedures by definition do not change the law, but provide for its implementation. Therefore the proposed action is not a project as defined by Title 14 California Code of Regulations (CCR) Section 15378 (State CEQA Guidelines) and CEQA is not applicable. Also, it can be seen with certainty that there is no possibility the proposed action may have a significant effect on the environment and therefore CEQA is not applicable pursuant to the General Rule contained in the Guidelines for Implementation of the California Environmental Quality Act, Title 14 CCR Section 15061(b)(3).

D. 9:40 AM

Director of Housing and Intergovernmental Affairs requests approval of and authorization for the Chair to sign the following agreements with the City of Napa related to the Napa Pipe Project:

1. A Sphere of Influence Agreement that establishes the development standards, and planning and zoning requirements for the property, as a part of the City's Sphere of Influence (SOI) expansion application to LAFCO.
2. A Third Party Agreement that allows the County, if so desired, to contract with a third party consultant mutually agreeable to both the City and County for processing of ministerial approvals, such as plan reviews and inspections.
3. A Tax and Revenue Sharing Agreement governing the tax and revenue sharing for the property.

Item 9.D...Continued

4. A Regional Housing Needs Assessment (RHNA) Agreement stating that the County will identify the Napa Pipe property in its 2014-2022 Housing Element and shall issue residential building permits during the 2014-2022 Housing Element cycle, and receive RHNA credit for units permitted on the property while residential portions of the property remain in the County's jurisdiction
5. A Municipal Services Agreement that establishes a process for providing municipal services to the site.

ENVIRONMENTAL DETERMINATION: A Final Environmental Impact Report ("EIR") was prepared for the Napa Pipe Project and certified by the Board of Supervisors on January 14, 2013. An Initial Study/Addendum ("Addendum") to the County's EIR was prepared by the City of Napa and adopted by the City of Napa City Council on July 22, 2014, concluding that the County's EIR for the Napa Pipe Project adequately identified and analyzed the potential environmental effects of the City providing municipal services to and potential annexation of the Napa Pipe Project site. Prior to taking action to recommend Board of Supervisors adoption of ordinances and resolutions regarding the actions requested below, the Planning Commission has made recommended CEQA findings to document the reasons why the County has determined that the EIR and Addendum provide coverage for the proposed actions and that additional environmental review, in the form of a subsequent or supplemental EIR, is unnecessary prior to Board approval of the Development Agreement and Development Plan.

(CONTINUED FROM JANUARY 27, 2015; STAFF REQUESTS CONTINUANCE TO MARCH 3, 2015 AT 9:25 A.M.)

E. 10:00 AM PUBLIC HEARING

First reading and intention to adopt an ordinance amending Chapter 3.44 of the Napa County Code (Property Tax Administrative Fee) to remove obsolete procedures and modify procedures for the imposition and appeal of fees.

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

F. 1:30 PM

Recess to the Napa County Flood Control and Water Conservation District (NCFCWCD) meeting (See NCFCWCD Agenda).

10. ADMINISTRATIVE ITEMS**Community Resources & Infrastructure**

- A. Director of Library Services and Community Outreach requests the appointment of one of the following individuals to serve as the Poet Laureate for a new two year term to commence February 10, 2015:

Beclee Wilson
Bonnie Long

- B.** Director of Public Works requests the following actions regarding the South Napa County Earthquake which may be ordered by the County Executive Officer or Director of Public Works:
1. Receive and review report of emergency public work actions in response to the event without competitive bidding as authorized by Public Contract Code Section 22050(b) and Board of Supervisors Resolution No. 2014-~~103~~ 107; and
 2. Determine the need to continue, or alternatively terminate, each emergency public work action so ordered. (4/5 Vote Required)
 3. Receive an update on other actions related to Earthquake recovery.

General Admin & Finance

- C.** Director of Housing and Intergovernmental Affairs requests the following regarding the Workforce Proximity Housing Program:
1. Approval of the revised Proximity Workforce Housing Program Guidelines; and
 2. Authorization of an additional \$500,000 from the Affordable Housing fund for additional loans.
- D.** County Executive Officer requests two (2) appointments to the Napa County Wildlife Conservation Commission with the terms of office to commence immediately and expire February 1, 2018.

Applicants(District)

Choose two applicants to represent the category of Public At Large:

Patricia A. Krueger (5)

William T. Ryan (3)*

Robert Soper (4)*

**Incumbent*

- E.** County Executive Officer and Agricultural Commissioner/Sealer of Weights and Measures requests six (6) appointments to the Napa County Local Food Advisory Council with the terms of office to commence immediately and expire January 15, 2019.

Name (District)

Representing

Choose Two (2) to represent Agriculture:

Kristin Michelle Miller Agriculture

Leigh Sharp Agriculture

Choose three (3) to represent Community at Large:

Will Clayton Community at Large

Kathleen DeMaggio Community at Large

Jessica Anne Grega Community at Large

Jessica Lauren Mennella Community at Large

Carrie Strohl Community at Large

Choose One (1) to represent Marketing and/or Distribution of Agricultural Products:

Holly Krassner Dawson Marketing and/or Distribution of Agricultural Products

11. LEGISLATIVE ITEMS

- A. Director of Housing and Intergovernmental Affairs, on behalf of the Legislative Subcommittee, requests adoption of a resolution urging Congress to reauthorize and fund the Federal Payment in Lieu of Taxes program for several consecutive years, commencing with federal fiscal year 2016.

- B. Director of Housing and Intergovernmental Affairs, on behalf of the Legislative Subcommittee, requests adoption of a resolution urging Congress to enact a comprehensive fee-to-trust reform that respects tribal sovereignty and recognizes local governments as meaningful and constructive stakeholders.

- C. Director of Housing and Intergovernmental Affairs, on behalf of the Legislative Subcommittee, requests adoption of a resolution urging Congress to reauthorize and fund the Federal Secure Rural Schools and Community Self-Determination Act of 2000.

12. BOARD OF SUPERVISORS COMMITTEE REPORTS AND ANNOUNCEMENTS**13. BOARD OF SUPERVISORS FUTURE AGENDA ITEMS****14. COUNTY EXECUTIVE OFFICER REPORTS AND ANNOUNCEMENTS****15. CLOSED SESSION****A. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION**

Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2): (1 case)

16. ADJOURNMENT

ADJOURN TO THE BOARD OF SUPERVISORS REGULAR MEETING, TUESDAY, MARCH 03, 2015 AT 9:00 A.M.

I HEREBY CERTIFY THAT THE AGENDA FOR THE ABOVE STATED MEETING WAS POSTED AT A LOCATION FREELY ACCESSIBLE TO MEMBERS OF THE PUBLIC AT THE NAPA COUNTY ADMINISTRATIVE BUILDING, 1195 THIRD STREET, NAPA, CALIFORNIA ON FEBRUARY 6, 2015 BY 5:00 P.M. A HARDCOPY SIGNED VERSION OF THE CERTIFICATE IS ON FILE WITH THE CLERK OF THE BOARD OF SUPERVISORS AND AVAILABLE FOR PUBLIC INSPECTION.

Gladys I. Coil (By e-signature)
GLADYS I. COIL, Clerk of the Board