



A Tradition of Stewardship  
A Commitment to Service

Agenda Date: 2/10/2015

Agenda Placement: 6X

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors  
**FROM:** Leanne Link for Nancy Watt - County Executive Officer  
County Executive Office  
**REPORT BY:** SARAH MINAHEN, EXECUTIVE ASSISTANT-CEO - (707) 253-4424  
**SUBJECT:** Out of State Travel Request for Supervisor Diane Dillon

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### **RECOMMENDATION**

County Executive Officer requests authorization for out-of-state travel for Supervisor Diane Dillon from February 20, 2015 to March 1, 2015 to attend the National Association of Counties (NACo) Legislative Conference in Washington, D.C. and meet with federal officials regarding land use matters in Napa County.

### **EXECUTIVE SUMMARY**

Today's action will authorize out-of-state travel for Supervisor Diane Dillon from February 20 to March 1, 2015 to attend the National Association of Counties (NACo) Legislative Conference in Washington, DC and meet with federal officials.

### **PROCEDURAL REQUIREMENTS**

Edit Executive Summary and Procedural Language

### **FISCAL IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Funds are budgeted in the FY2014-2015 Board of Supervisors budget.
Is it Mandatory or Discretionary?	Discretionary

Discretionary Justification: Supervisor Diane Dillon will represent Napa County while attending the NACo Conference and meet with federal officials on land use issues impacting Napa County. The estimated cost of the travel is \$3,000.

Is the general fund affected? Yes

Future fiscal impact: None

Consequences if not approved: If this item is not approved, Supervisor Dillon will not be reimbursed for travel expenses incurred on behalf of the County.

Additional Information:

**ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

**BACKGROUND AND DISCUSSION**

The National Association of Counties (NACo) holds an annual legislative conference. This year the conference will be held in Washington, DC from February 21-25, 2015. NACo is the only national organization that advocates for counties before the Federal Government, working to make sure that county governments are represented well and better understood as a key element in the governmental structure. Supervisor Dillon is a member of the NACo Public Lands Committee and will attend related meetings with Department of Interior and Congressional representatives.

**SUPPORTING DOCUMENTS**

None

CEO Recommendation: Approve

Reviewed By: Helene Franchi