



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 2/10/2015

Agenda Placement: 6N

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors

FROM: Steven Lederer - Director of Public Works
Public Works

REPORT BY: DIXON HAUN, Associate Civil Engineer - 259-8376

SUBJECT: PSA Approval - Pope Valley Satellite Volunteer Fire Station

RECOMMENDATION

Director of Public Works requests approval of and authorization for the Chair to sign an agreement with Shah Kawasaki Architects for a maximum of \$143,835 for the term February 10, 2015 through December 31, 2016 for architectural/engineering design services to prepare plans and specifications for the Pope Valley Satellite Volunteer Fire Station.

EXECUTIVE SUMMARY

The County has been looking for a suitable property to purchase and construct a satellite fire station which will provide fire protection for Berryessa Estates and the surrounding area. On January 6, 2015, the Board approved an agreement to potentially purchase 0.27 acres at 2386 Stagecoach Canyon Road, Pope Valley. The County now needs to hire an architect to prepare plans and specifications and provide construction administration support services for a new fire station on this lot.

Staff conducted a Request For Qualification process in 2014 for the selection of a firm to provide architectural services. Today's action will approve an agreement with Shah Kawasaki Architects in the amount of \$143,835 to provide architectural services associated with the Pope Valley Volunteer Fire Station and allow the County to move forward on the project.

Shah Kawasaki is not a local vendor. Shah Kawasaki has included local subconsultants (civil/survey & geotechnical) as part of their team.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	CIP Budget - Fire Fund - Fund-2100 Subdivision - 2100500 Program 14025
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Architectural services are required to prepare plans and specifications for a facility that will improve public safety.
Is the general fund affected?	No
Future fiscal impact:	None
Consequences if not approved:	Building will not be built and fire insurance rates will remain high in the Berryessa Estates area.
Additional Information:	This facility will provide emergency services for this area.

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

The County has been looking for a suitable piece of property upon which to construct a satellite volunteer fire station since last April. The proposed volunteer fire station at Berryessa Estates would provide enhanced public safety and is necessary for property owners in that area to be considered for lower Insurance Service Office ratings. On January 6, 2015, the Board of Supervisors approved an agreement with Veronica A. Tedeschi to potentially purchase 0.27 acres located at 2386 Stagecoach Canyon Road, Pope Valley, APN 016-202-203-000. This property already has existing structures on it, a 1,500 sq.ft. commercial building and one outbuilding. The County is proposing to construct a new 1,900 sq.ft. pre-engineered metal building.

Staff conducted a Request For Qualifications process in 2014 for the selection of a firm to provide architectural services. Shah Kawasaki Architect was selected based on professional qualifications and demonstrated competence. Today's action will approve an agreement with Shah Kawasaki Architects in the amount of \$143,835 to provide architectural services and construction administration support services associated with Pope Valley Volunteer Fire Station and allow the County to move forward on the project.

Shah Kawasaki is not a local vendor. Shah Kawasaki has included local subconsultants (civil/survey & geotechnical) as part of their team.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Molly Rattigan